



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved STREET USE STAFF COMMISSION

Wednesday, November 8, 2017

10:00 am

City County Building, Rm. 108
210 Martin Luther King, Jr. Blvd.

I. CALL TO ORDER / ROLL CALL

A meeting of the Street Use Staff Commission was held at 10:00 AM on Wednesday, November 8, 2017 at the Parks Conference Room, CCB Rm. 108. Chairperson Lamberty called the meeting to order at 10:00 AM. A quorum was present and the meeting was properly noticed.

Additional City Staff Present: Mary Lloyd, Brian Chaney Austin, Cheryl Erickson, Meghan Blake-Horst, Kelly Post, Katie Crawley, Chad Hughes

Present: 7 - Kelli Lamberty; Trevor Knight; Susan Barica; Katie Sellner; Paul Ripp; Tom Mohr and Bill Putnam

Excused: 2 - John Fahrney and Mark Kiesow

II. APPROVAL OF MINUTES

Motion made by Ripp, seconded by Sellner to Approve the Minutes. Motion passed by voice vote/other.

III. PUBLIC COMMENT

No members of the public registered to speak regarding items not on the agenda.

IV. DISCLOSURES AND RECUSALS

There were no disclosures or recusals by members of the commission for any item on the agenda.

V. NEW BUSINESS

1. [49302](#) Amending Section 10.056(3)(a) of the Madison General Ordinances to add a representative of the Economic Development Division (Street Vending Coordinator) to the Street Use Staff Commission.

This Ordinance was RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER

2. [49397](#) LAKE STREET BASH
600 N Block of Lake St and Mendota Ct
Friday, 4/27/18 10:00am - 11:00pm
Annual Event with All Campus Party. Discuss location, activities, set-up, and schedule.

Martina Sarver, Wisconsin Alumni Student Board (WASB)

Approved pending receipt of required documents & with the following conditions:

X THE APPLICANT FOR A STREET USE PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

X Certificate of insurance listing the City of Madison as additional insured is required.

X Resident petition on file.

X Call the Sayle Street Garage, 608-266-4767, 1120 Sayle St, to make arrangements to pickup and return barricades required for event. There are charges for these services/equipment.

X Call 608-267-8756 to arrange for meter bags. Remove meter bags when event has ended. There are charges for these services/equipment.

X Maintain access to Metro stops.

X Barricade placement as per plan on file with Traffic Engineering (TE).

X Noise must be kept to a reasonable level at all times. Notify area businesses about amplification prior to 5:00pm

X Event cannot displace licensed city vendors.

X No permanent marking, including spray chalk or stickers, on streets, sidewalks, paths or city landscaping is allowed.

X No inflatables.

X Event organizer/sponsor is responsible for cleanup of event area. Charges will be assessed for any City staff time or resources required for cleanup.

3. [49430](#)

BADGERS CHALK THE BLOCK

State Street Mall (800 State Street)

Wednesday, April 25, 2018, 8:30am- 5:00pm

Discuss location, schedule and activities.

Sarah Cohen, Wisconsin Alumni Student Board, WI Alumni Association, University of Wisconsin Foundation

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X Certificate of insurance listing the City of Madison as additional insured is required.

X Event cannot displace licensed city vendors.

X No street closure, request for parking/sidewalk space only.

X Amplification will be allowed from 10:00am – 12:00pm and 12:30pm – 3:00pm, but noise must be kept to a reasonable level at all times.

X No permanent marking, including spray chalk or stickers, on streets,

sidewalks, paths or city landscaping.
 X No inflatables on City right-of-way.
 X Event organizer/sponsor is responsible for cleanup of event area. Charges will be assessed for any City staff time or resources required for clean up.

VI. INFORMATIONAL PRESENTATIONS

- 1. [49398](#) Year End / Year Ahead Documents
 - 1) 2012-2017 Permitted Activities
 - 2) 2018 Event Calendar *Draft*
 - 3) 2018 Meeting Schedule
 - 4) 2018 Construction

VII. STREET USE APPLICATIONS FOR ROUTINE REQUESTS

- 1. [49416](#) WOMEN'S ENTREPRENEURSHIP DAY
 Friday, November 17, 2017 - 3:30pm-9:00pm
 107-109 N. Hamilton St. - parking request only (2 meters)
 Discuss location and schedule
 Revel, Karen Tardrew

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X Certificate of insurance listing the City of Madison as additional insured is required.

X Call 608-267-8756 to arrange for meter bags. Remove bags when event has ended. There are charges for this equipment.

X Event cannot displace licensed city vendors.

X No permanent markings (including spray chalk or stickers) on streets, sidewalks, paths or city landscaping.

X Event organizer/sponsor is responsible for cleanup of event area. Charges will be assessed for any City staff time or resources required for clean up.

X. ADJOURNMENT

A motion was made by Sellner, seconded by Knight, to Adjourn. The motion passed by voice vote/other.