



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved STREET USE STAFF COMMISSION

Monday, September 9, 2019

2:00 PM

Parks Conference Room
210 Martin Luther King, Jr. Blvd.
Room 103A (City-County Building)

CALL TO ORDER / ROLL CALL

A meeting of the Street Use Staff Commission was held at 2:00 PM on Monday, September 9, 2019 at the City-County Building, CCB Rm. 103A. Chairperson Lamberty called the meeting to order at 2:00 PM. A quorum was present and the meeting was properly noticed.

Members Present: Kelli Lamberty, Susan Barica, Katie Sellner, Tom Mohr, Meghan Blake-Horst, Matthew Scamardo

Members Excused: Paul Ripp, Mark Kiesow, Lt. Dave McCaw, John Fahrney, Eric Veum, Bill Putnam

Additional City Staff Present: Kristin Brodowsky, Mary Lloyd, Brian Chaney Austin, Lara Mainella, Kelly Post

APPROVAL OF MINUTES

PUBLIC COMMENT

DISCLOSURES AND RECUSALS

There were no disclosures or recusals by members of the commission for any item on the agenda.

STREET USE PERMITS FOR SPECIAL EVENTS

1. [57214](#) GLOBAL CLIMATE STRIKE
Fri., Sept. 20, 2019 / 11am-4pm
Street closure: Railroad Street
Discuss location, setup, schedule
Max Presitgiacommo

Greg Murray registered as available to answer questions in neither support or oppose of Global Climate Strike.
Tim Bliefernicht registered as available to answer questions in neither support or oppose of Global Climate Strike.
Approved pending receipt of required documents & with the following conditions:
X THE APPLICANT FOR A STREET USE PERMIT SHALL AGREE TO INDEMNIFY, DEFEND,

AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

BEFORE EVENT

X Certificate of insurance listing the City of Madison as additional insured is required - on file.

X Notification: Organizer must notify area alder(s) prior to the event. Provide the alder with event information, including: location, date, schedule, activities, etc. The alder(s) to notify for this event is:

Marsha A. Rummel - district6@cityofmadison.com

X Notify area businesses. Provide them with event information, including: day of contact information, location, date, schedule, activities, etc.

X This is a District event. There are charges for these services. Organizer will pay all costs of the City of Madison Police, Parking Enforcement, and Madison Fire staff assigned to the event. Per MGO 10.056(7)(c), applicant agrees to pay such actual costs for services within 20 days of billing.

X Call the Sayle Street Garage, 608-266-4767, 1120 Sayle St, to make arrangements to pick up and return barricades required for event. There are charges for this equipment.

X Call 608-267-8756 to arrange for "No Parking" signs. Remove signs when event has ended. There are charges for this equipment.

X Food Distribution: Organizer will follow all Health Department requirements and recommendations concerning food at your event.

DURING EVENT

X Barricade placement as per plan on file with Traffic Engineering (TE).

X Map 2 is incorporated into this permit only to show the approved location and sizes for the stage, tables, food, and trash receptacles. Overflow area may be activated by emergency personnel ONLY. Any other information on Map 2 is NOT part of the approved permit."

X There will be no vending at the event.

X Noise must be kept to a reasonable level at all times.

X 20' emergency access lane must be maintained throughout event area.

X 8' pedestrian pathway must be maintained on sidewalks throughout event area.

X No inflatables on City right-of-way.

X No permanent markings (including spray chalk or stickers) on streets, sidewalks, paths or city landscaping.

X Organizer must provide appropriate numbers of event marshalls as determined by MPD, for the walks from the Capitol to the event and from the event to the Capitol.

AFTER EVENT

X Event organizer/sponsor is responsible for cleanup of event area. Charges will be assessed for any City staff time or resources required for clean up.

X City staff will review the event for compliance to the established conditions and determine what remediation (if any) is needed and/or establish considerations for future events.

ADJOURNMENT

A motion was made by Blake-Horst, seconded by Barica, to Adjourn. The motion passed by voice vote/other.