



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Draft STREET USE STAFF COMMISSION

Wednesday, August 4, 2010

10:00 am

Parks Conference Room
210 Martin Luther King, Jr. Blvd.
Room 108 (City-County Building)

I. CALL TO ORDER / ROLL CALL

Other Staff Present: Jerry McMullen, RJ Callaway, John Marshall

- Present:** 6 -
Kelli Lamberty; Cindy Mierow; Susan Barica; Bill Putnam; John Fahrney
and Eric Veum
- Absent:** 1 -
Gregg Knudtson
- Excused:** 3 -
Melvin W. Lamb; Joy Kummerow and Laura Bauer

II. APPROVAL OF MINUTES

- Present:** 10 -
Kelli Lamberty; Cindy Mierow; Susan Barica; Gregg Knudtson; Bill
Putnam; John Fahrney; Melvin W. Lamb; Eric Veum; Joy Kummerow and
Laura Bauer

III. PUBLIC COMMENT

No members of the public registered to speak.

IV. NEW BUSINESS

A. STREET USE APPLICATIONS FOR SPECIAL EVENTS

- [19399](#) CITIZEN-INITIATED RAIL-CORRIDOR USE STUDY
F, Aug 27, 4-6p
Railroad crossing on Williamson, S Blair, S Blount and S Livingston
Simulate the effect Transport 2020 will have on the traffic at the intersection of South
Blair and Williamson by stopping traffic 13 times per hour. Discuss location and
schedule.
Peter Theron, Friends of Peter Theron

ACTION: Not Approved

- [19061](#) TASTE OF MADISON
F, Sept. 3, 6p - Su, Sept. 5, 11p
Event Hours:
Sa, Sept 4, 2p-8:30p

Su, Sept 5, 11a-7p
 Capitol Square (Main, Pinckney, Mifflin, Carroll), surrounding 100 blocks and 200 blocks of MLK and WI Ave. Festival showcasing local food vendors and music to benefit United Cerebral Palsy of Dane Co. Discuss location, schedule, set-up and activities.
 Keith Peterson, Jody Stollendorf, Madison Festivals, Inc.

ACTION: Approved w/ Conditions

Certificate of insurance listing the City of Madison as additional insured is required – on file.

Special duty officers required for event. Call 608-266-4022.

Barricade placement as per plan on file with Traffic Engineering (TE).

Call 608-267-8756 to arrange for meter bags and “No Parking” signs. Remove meter bags and signs when event has ended.

20’ emergency access lane must be maintained throughout event area.

Signage prohibiting alcohol beyond event perimeter.

Provide and maintain access to Inn on the Park during the event.

Notify neighborhood associations.

Enforce vendor load/strike schedule.

Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

19423

DISTRIBUTION OF POLITICAL LITERATURE - Amendment to Street Use Permit #SUP2010021 Issued April 2, 2010

Saturdays thru April 2, 2011

11am-3pm

Request to relocate weekly event to State St. Mall and administrative waiver of vending restrictions.

Ben Ratliffe, International Socialist Organization

ACTION: Approved w/ Conditions

Per the authority in MGO 9.13(6)(k)2. the International Socialists Organization is granted a suspension of the hand crafted goods vending restriction. Once a Special Event Umbrella License is obtained, the ISO may vend political literature during their special events.

Maintain minimum 8’ pedestrian pathway on sidewalk.

Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

Event can not displace licensed City Vendors from their assigned sites.

No sound amplification.

B. INFORMATIONAL PRESENTATION / EVENT PROPOSALS

1. Addendums for UW Athletic Department applications for 2010-2011 Camp Randall and Kohl Center events. Information distribution only. Applications will be reviewed and discussed at August 18, 2010 Street Use meeting. Todd Nelson, UW Athletics

C. STREET USE APPLICATIONS FOR NEIGHBORHOOD BLOCK PARTIES & ROUTINE REQUESTS

19401

ISTHMUS BLOCK PARTIES SPONSORED BY LABATT

(Amendment to Street Use Permit #2010063)
F, Aug 20, 1-11pm
Request to change the date and time of the 3rd and final block party in the series.
Linda Baldwin, sthmus and Wisconsin Distributors

ACTIONS: Approved w/ Conditions

Certificate of insurance listing the City of Madison as additional insured is on file.

Barricade placement as per plan on file with Traffic Engineering (TE).

Call the Sayle St. Garage, 608-266-4767, 1120 Sayle St, to make arrangements to pickup and return barricades required for event.

Call 608-267-8756 to arrange for meter bags and "No Parking" signs. Remove meter bags and signs when event has ended.

Event cannot displace licensed city vendors.

20' emergency access lane must be maintained throughout event area.

Maintain access to Metro stops.

Noise must be kept to a reasonable level at all times.

Must display signage 'No Alcohol Beyond This Point' and staff the area.

Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

19402

1ST ANNUAL SIMPSON STREET FAMILY REUNION

Sa, Aug 14, 7a-8p

Lake Point Drive - Fayette to Bridge Rd.

Diane C. Small

ACTION: Approved w/ Conditions

Resident petition - on file.

Barricade placement as per plan on file with Traffic Engineering (TE).

The Event Organizer is responsible for making arrangements to pick up and return the barricades and "Road Closed" signs required to close the street.

The Sayle St. Garage, 266-4767, 1120 Sayle St., is open Monday - Friday, 8:30 a.m. - 3:30 p.m. The organizer will need a vehicle that can accommodate 12' barricades. Approved Neighborhood Block Parties are given up to 8 barricades at no cost. (\$5/per barricade after the initial eight).

Fayette Ave. remains open for regular traffic.

20' emergency access lane must be maintained throughout event area.

Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

19403

GREAT TASTE OF THE MIDWEST

Sa, Aug 14, 7a-6p

East Lakeside

Joe Frattinger, Madison Homebrewers

ACTION: Approved w/ Conditions

Resident petition on file.

The Event Organizer is responsible for making arrangements to pick up and return the barricades and "Road Closed" signs required to close the street.

The Sayle St. Garage, 266-4767, 1120 Sayle St., is open Monday - Friday, 8:30 a.m. - 3:30 p.m. The organizer will need a vehicle that can accommodate 12'

barricades. Approved Neighborhood Block Parties are given up to 8 barricades at no cost. (\$5/per barricade after the initial eight). 20' emergency access lane must be maintained throughout event area. Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

19404

600 CRANDALL STREET
Sa, Aug 21, 12-10p
Neighborhood Block Party
Karen Sandler

ACTION: Approved w/ Conditions

Resident petition on file.

The Event Organizer is responsible for making arrangements to pick up and return the barricades and "Road Closed" signs required to close the street. The Sayle St. Garage, 266-4767, 1120 Sayle St., is open Monday - Friday, 8:30 a.m. - 3:30 p.m. The organizer will need a vehicle that can accommodate 12' barricades. Approved Neighborhood Block Parties are given up to 8 barricades at no cost. (\$5/per barricade after the initial eight). 20' emergency access lane must be maintained throughout event area. Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

19405

BICYCLING INFORMATION TABLE
T, Sept 7, 10a-2p
R, Sept 9, 10a-2p
Podium/700-800 State St
Information table. Discuss location, schedule and set-up.
Steve Meiers, City of Madison Traffic Engineering

ACTION: Approved w/ Conditions

Event cannot displace city vendors

No Amplification

Organizer must clean up event area. Charges will be assessed for any city staff time or resources required for clean up.

V. ONGOING BUSINESS/ANNOUNCEMENTS

- A. Recap recent Street Use events - Madison Parks Open House, 20BY2020, Greek Fest, Capitol Mile, NKF Transplant Games, All City Swim Meet, Atwood SummerFest and ACT 8-The Wisconsin AIDS Ride
- B. Preview of upcoming events - see below and '10 calendar
- C. Construction updates
- D. Next Street Use Staff Meeting - Wednesday, August 18, 2010

ADJOURNMENT