



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved STREET USE STAFF COMMISSION

Wednesday, April 13, 2011

10:00 am

Parks Conference Room
210 Martin Luther King, Jr. Blvd.
Room 108 (City-County Building)

I. CALL TO ORDER / ROLL CALL

Other Staff Present: Drew Beck and John Marshall

Present: 8 -

Kelli Lamberty; Cindy Mierow; Jeremy McMullen; Tom Mohr; Bill Putnam;
John Fahrney; Melvin W. Lamb and Eric Veum

Excused: 1 -

Susan Barica

II. APPROVAL OF MINUTES

III. PUBLIC COMMENT

No members of the public registered to speak regarding items not on the agenda.

IV. DISCLOSURES AND RECUSALS

V. NEW BUSINESS

A. STREET USE APPLICATIONS FOR SPECIAL EVENTS

[21973](#)

AG DAY ON CAMPUS

Sidewalk South of Library Mall and West end of State St R, Apr 28,
10a-5p

Agriculture awareness event. Discuss set-up, schedule and activities.
Julie Martin, Collegiate Farm Bureau

Attachments: [4.28AgDay.pdf](#)

ACTION: Approved pending final event details.

[22036](#)

THUNDA AROUND THE ROTUNDA

Capitol Square (parking only, no closure) Sa, April 30, 2-5p
Motorcycles rally to support WI workers. Discuss schedule, set-up and

activities.
Eric Hartz

Attachments: [4.30Thunda.pdf](#)

ACTION: Approved pending final event details.

21999

SYTTENDE MAI RUN/WALK

Capitol Square/See attached map Sa, May 14, 5:30-8a
Annual run/walk, start on MLK, end in Stoughton. Discuss set-up,
schedule, route and activities.
Sarah Leimer, Stoughton Chamber of Commerce

Attachments: [5.14SyttendeMai.pdf](#)

ACTION: Approved w/ Conditions

Certificate of insurance listing the City of Madison as additional insured is required - on file.

Special duty officers required for event. Call 608-266-4022.

Barricade placement as per plan on file with Traffic Engineering (TE).

Call the Sayle St. Garage, 608-266-4767, 1120 Sayle St, to make arrangements to pickup and return barricades required for event.

Call 608-267-8756 to arrange for meter bags and "No Parking" signs. Remove meter bags and signs when event has ended.

Coordinate activities, schedule with the Dane County Farmers' Market manager, 608-455-1999.

Event cannot displace licensed city vendors.

20' emergency access lane must be maintained throughout event area.

Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

21971

CAPITAL LAKES DRAGONFEST

Vilas Dr from the west end to shelter parking lot Sa, Jun 25 6a-4p
Set-up: F, Jun 24, 12p

Annual dragon boat race to benefit TEAMSurvivor Madison, Inc. Staging in Vilas Park, boat race on Lake Wingra. Discuss set-up, schedule, route and activities.

Teresa Sprecher, TEAMSurvivor Madison, Inc.

Attachments: [6.25CapitalLakesDragonFest.pdf](#)

ACTION: Denied per [ordinance...]

22000

UW HOMECOMING PARADE

Langdon St from Park to Wisconsin to Gilman to State to Lake
14, 3-10p

F, Oct

Homecoming parade. Discuss set-up, schedule, route and activities.
Stacy Day, UW Homecoming Committee

Attachments: [10.14UWHomecomingParade.pdf](#)

ACTION: Approved w/ Conditions

Certificate of insurance listing the City of Madison as additional insured is required - on file.

Special duty officers required for event. Call 608-266-4022.

Barricade placement as per plan on file with Traffic Engineering (TE).

Call the Sayle St. Garage, 608-266-4767, 1120 Sayle St, to make arrangements to pickup and return barricades required for event.

Call 608-267-8756 to arrange for meter bags and "No Parking" signs. Remove meter bags and signs when event has ended.

Resident notification on file.

20' emergency access lane must be maintained throughout event area.

Event cannot displace licensed city vendors.

Metro route(s) detoured by event. Fee/route detoured applies.

Floats must be removed/town down immediately following event.

Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

22051

BADGERS DUNKING BADGERS

Podium/700-800 State St T, Apr 19, 12-2pm

Student event with professors, dunk tank set up at podium to benefit University of Wisconsin Foundation. Discuss set-up, schedule and activities.

Seamus Fitzgerald, UW-Madison Student Foundation

Attachments: [4.19BadgersDunkingBadgers.pdf](#)

ACTION: Approved w/ Conditions

Event cannot displace licensed city vendors.

Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

[22048](#)

WOOF PRIDE
100 Block King St Sa, Aug 20, 4pm-12am
LGBT PRIDE celebration with music, food, beverages/liquor and a pie
toss to benefit the American Cancer Society. Discuss set-up, schedule
and activities.
Dino Maniaci, Woof's

Attachments: [8.20WoofPride.pdf](#)

ACTION: Refer to future meeting.

[21900](#)

MIFFLIN STREET BLOCK PARTY
400-600 Mifflin St. / 10-100 N. Basset Sa, Apr 30, 7:30a-9p
Final review of application for annual block party. Changes made to
event based on discussion at 4/13/11 street use meeting and city staff.
Discuss set-up, schedule and activities.
Scott Leslie, Mark Gerding, Majestic Live, LLC

Attachments: [4.30Mifflin2.pdf](#)

REGISTERED SPEAKER: Rosemary Lee in Favor

ACTION: Refer to 4/20/2011 Meeting

[22060](#)

MAJESTIC LIVE PRESENTS: PETER BJORN & JOHN LIVE ON KING
STREET
100 King St. 6p, Th, Aug. 25 - 8a, Sa, Aug. 27
The Majestic Theatre is sponsoring a free, live outdoor concert on King
St. Discuss schedule, set-up and activities.
Scott Leslie, Majestic

Attachments: [8.25-27MajesticLive.pdf](#)

ACTION: Approved pending final event details.

B. INFORMATIONAL PRESENTATIONS AND EVENT PROPOSALS

RELOCATION OF CYCLING EVENTS DURING "OUTERLOOP" CONSTRUCTION

[21541](#)

UW CYCLING COLLEGIATE ROAD NATIONAL CHAMPIONSHIPS
Research Park Su, May 8, 6a-2:30p
Critireum races. Discuss set-up, schedule and activities.
Tom Schuler, Team Sports, Inc.

Attachments: [5.8UWCyclingCriteriums.pdf](#)

ACTION: Discussion Only

[22037](#) WHEELS ON WILLY BIKE RACE
Capitol Square Sa, May 15, 7a-7p
Annual bike races. Discuss location, set-up, schedule and activities.
Dave Supple Brazen Dropouts

Attachments: [5.15WheelsonWilly.pdf](#)

ACTION: Discussion Only

C. STREET USE APPLICATIONS FOR BLOCK PARTIES AND ROUTINE REQUESTS

[21970](#) AIESEC Madison's Global Village
Podium (700-800 State St) R, Apr 14, 11:30a-4p
Festival to bring together internationally associated student organizations
and university programs to share their cultures and opportunities with the
Madison Community. Activities include tabling, music, dance
performance and free food. Discuss set-up, schedule and activities.
Trisha King, AIESEC Madison

Attachments: [4.14AIESEC.pdf](#)

ACTION: Approved w/ Conditions

**Coordinate activities with Stop the Bop (STB). STB has priority regarding
event set-up and amplification.**

Event cannot displace licensed city vendors.

Noise must be kept to a reasonable level at all times.

**Event organizer/sponsor is responsible for clean up of event area. Charges
will be assessed for any City staff time or resources required for clean up.**

[21972](#) CHICAGO RAGNAR RELAY
See attached map F, Jun 10, 7a-4p
Set-up: R, Jun 9, 10a-5p
Relay race to benefit Back on My Feet - Chicago Chapter. Discuss
set-up, schedule, route and activities.
Andria Huskinson, Ragnar Events

Attachments: [6.10RagnarRelay.pdf](#)

ACTION: Application Withdrawn

[22043](#) PUBLIC SERVICE RECOGNITION WEEK; DEPARTMENT "SHOW AND
TELL"
100 Block MLK W, May 4, 9am-2pm
City Department "Show and Tell" with departments displaying equipment
for public viewing. Discuss set-up, schedule and activities.
Sylvia Moss, City of Madison Human Resources

Attachments: [5.4PublicServiceRecognition.pdf](#)

ACTION: Approved w/ Conditions

Barricade placement as per plan on file with Traffic Engineering (TE).

Call the Sayle St. Garage, 608-266-4767, 1120 Sayle St, to make arrangements to pickup and return barricades required for event.

Call 608-267-8756 to arrange for meter bags. Remove meter bags when event has ended.

2 Metro route detoured by event. Fee/route detoured applies.

20' emergency access lane must be maintained throughout event area.

Event cannot displace licensed city vendors.

Provide and maintain access for M&I drive thru customers during hours of operation.

Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

VI. ONGOING BUSINESS / ANNOUNCEMENTS

A. Recap recent Street Use events

B. Preview upcoming events - see below and 2011 events calendar

C. Next Street Use Meeting - W, April 27, 2011

VII. ADJOURNMENT

UPCOMING EVENTS