



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved STREET USE STAFF COMMISSION

Wednesday, July 10, 2019

10:00 AM

Parks Conference Room
210 Martin Luther King, Jr. Blvd.
Room 108 (City-County Building)

CALL TO ORDER / ROLL CALL

A meeting of the Street Use Staff Commission was held at 10:00 AM on Wednesday, July 10, 2019 at the City-County Building, CCB Rm. 108. Chairperson Lamberty called the meeting to order at 10:00 AM. A quorum was present and the meeting was properly noticed.

Members Present: Kelli Lamberty, Paul Ripp, Mark Kiesow, Lt. Dave McCaw, Susan Barica, Katie Sellner, Tom Mohr, Matthew Scamardo, Mark Kiesow

Members Excused: Meghan Blake-Horst, John Fahrney, Eric Veum, Bill Putnam

Additional City Staff Present: Kristin Brodowsky, Mary Lloyd, Kelly Post

APPROVAL OF MINUTES

Motion made by Ripp, seconded by Sellner to Approve the Minutes. Motion passed by voice vote/other.

PUBLIC COMMENT

No members of the public registered to speak regarding items not on the agenda.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals by members of the commission for any item on the agenda.

STREET USE PERMITS FOR SPECIAL EVENTS

1. [56411](#) SCHENK'S CORNERS BLOCK PARTY
Fri., Aug 16, 4pm-10pm / Sat., Aug 17, 2pm-10pm / Sun., Aug 18, 10am-4pm
Street Closure - 1900 Atwood Ave, Fri, Aug 16, 7am- Sun, Aug 18, 7pm
Music/concert/block party.
Discuss location, schedule, set-up and activities.
Schenk's Corners Arts Society Inc. / Michael Randall & Dan Plourde
Referred to a future Street Use Staff Commission meeting due to a power outage.
2. [56014](#) INDIA DAY

Sat. 8/17/19, 7:00am - 3:00pm
 100 block of MLK Jr. Blvd
 Cultural Event
 Discuss location, schedule, setup
 Association of Indians in America (AIA) / Vijay Sharma & Kamlesh Saini

Referred to a future Street Use Staff Commission meeting due to a power outage.

3. [56549](#) INSTALLATION OF BADGER SCULPTURE
~~Wed., August 21, 2019 / 9am-3pm~~ Sat., August 17, 12-4pm
 Street Closure: 10 block of S. Breese Terrace (from Regent St. to Monroe St.)
 Discuss location, schedule, and site map.
 Sculpture Installation
 Karin Wolf / City of Madison-Planning Division
- Referred to a future Street Use Staff Commission meeting due to a power outage.**

4. [56550](#) THE RIDE
 Sun., Sept. 22, 2019 / 3am-8pm (event: 7am-5:30pm)
 Start/Finish: 6000 American Parkway (American Family Insurance parking lots)
 Street Closure: American Family Drive (north of American Parkway)
 Multi-length bike races
 Discuss location and schedule
 Lucas Molloy / Race Day Events
- Referred to a future Street Use Staff Commission meeting due to a power outage.**

STREET USE APPLICATIONS FOR ROUTINE REQUESTS

5. [56590](#) STARKWEATHER CREEK MURAL PAINTING
 Sat. July 27, 2019 / 8am-4pm
 Street Closure: 2900 Commercial Ave (from bike path east to McCormick Ave.)
 Mural/Pavement Painting
 Discuss location, schedule
 Zach Johnson
- Discussed location, set up and schedule. Referred to a future SUSC meeting once planning is complete.**
6. [56591](#) ALL-CITY SWIM MEET 2019
 Fri., Aug. 2 - Sun., Aug. 4, 2019
 No Street Closure
 Possible Lane Closure with MPD Staffing
 5600 block of Odana Rd / 5600 block of Medical Circle
 Traffic Management for attendees of the All-City Swim Meet
 Brad Coleman / West Side Swim Club

Approved pending receipt of required documents & with the following conditions:

X THE APPLICANT FOR A STREET USE PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

BEFORE EVENT

X Notification: Organizer must notify area alder(s) at least 30 days prior to the event. Provide the alder with event information, including: location, date, schedule, activities, etc. The alder(s) to notify for this event is:

Zachary Henak - district10@cityofmadison.com

Keith Furman - district19@cityofmadison.com

X Special duty officer(s) required for event. Call 608-267-8676 to arrange. There are charges for these services.

X Call the Sayle Street Garage, 608-266-4767, 1120 Sayle St, to make arrangements to pick up and return barricades required for event. There are charges for this equipment.

X Call 608-267-8756 to arrange for meter bags and "No Parking" signs. Remove meter bags and signs when event has ended. There are charges for this equipment.

DURING EVENT

X Barricade placement as per plan on file with Traffic Engineering (TE).

X Maintain access to Metro stops.

X Noise must be kept to a reasonable level at all times.

X 20' emergency access lane must be maintained throughout event area.

X 8' pedestrian pathway must be maintained on sidewalks throughout event area.

X No inflatables on City right-of-way.

X No permanent markings (including spray chalk or stickers) on streets, sidewalks, paths or city landscaping.

AFTER EVENT

X Event organizer/sponsor is responsible for cleanup of event area. Charges will be assessed for any City staff time or resources required for clean up.

X City staff will review the event for compliance to the established conditions and determine what remediation (if any) is needed and/or establish considerations for future events.

7. [56551](#)

LL BEAN FLANNEL 5K

Sat., October 12, 2019 / 6:30am-10am

Start/Finish: Wingra Park

Route: see attached route map

Discuss location, route, schedule

Mike St. Laurent / Loco Sports, LLC

Discussed location, set up and schedule. Referred to a future SUSC meeting once planning is complete.

ADJOURNMENT

A motion was made by Sellner, seconded by Barica, to Adjourn. The motion passed by voice vote/other.