



Department of Planning and Community & Economic Development

Community Development Division

215 Martin Luther King, Jr. Boulevard, Suite 300

Mailing Address:

P.O. Box 2627

Madison, Wisconsin 53701-2627

Phone: (608) 266-6520

Fax: (608) 261-9626

www.cityofmadison.com/cdd

Child Care
Community Resources
Community Development Block Grant
Madison Senior Center

Child Care Facilities Loan Program Application

Request Date _____

Contact Name _____ Phone _____

Email _____

Organization Name/Address _____

Do you or your organization currently operate a regulated child program?

Yes No

Name/Address of Program _____

Has the program or agency been issued a licensing revocation or enforcement notice in the previous 5 years? Yes No

Have you or the organization identified an expansion location Yes No

Does the program actively participate in YoungStar? Yes No

Expansion Location _____

Is the property or will the property be owned or leased by you or the organization?

Owned Leased

Do you or your agency agree to complete annual reports on the status of the expanded capacity and staffing until the term of the loan has been completed?

Yes No

Is the building owned by a religious organization? Yes No

For City of Madison Child Care Unit

Date Received _____ Received by _____

Request Confirmation Email Date _____

Date Information Request Meeting _____



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If you currently own or lease to a regulated child care program, please provide details or describe how to intend to increase staffing levels to meet the increased capacity?

We will support staff with continuing education to make sure we are providing quality education.

If you currently operate a regulated child care facility, please describe how you intend to address any licensing violations, enforcements

We will make sure staff knows licensing rules to avoid any violations and we will provide proper training.

Please attach to this application document or in email the following documentation:

Estimated timeline for construction

A five-year business plan including

- Staff wages and benefit structure
- Plan for licensure and any preclicensing requirements
- Cost estimates for building improvements and/or construction
- Information about potential barriers to completion of the work and areas where the City of Madison can provide Technical Assistance.

For City of Madison Child Care Unit

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