



Legislation Text

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Fiscal Note

The proposed resolution authorizes a one year contract extension for inspection, plan development, and contract administration related to Parking Utility facilities (primarily parking garages). The cost of the one-year contract is \$98,215. The Parking Utility 2022 operating budget includes \$200,000 for consulting services and no additional appropriation is required.

The contract also provides for additional consulting work to be performed upon request of the Parking Division as needs arise over the duration of the contract. These costs will be charged to the Parking Division's operating budget, subject to the availability of funds. There are no specific plans for additional consulting in 2022-2023 at this time.

Title

A RESOLUTION authorizing a non-competitive service contract with Graef-USA, Inc. to provide consulting engineering services for maintenance of City of Madison Parking Division facilities.

Body

WHEREAS, the City of Madison Parking Division requires ongoing engineering services for maintenance of their parking structures and other facilities; and

WHEREAS, Graef-USA, Inc. has satisfactorily provided engineering services for the City of Madison Parking Division via a three year contract, such engineering services include performing inspection, developing plans and specifications, and contract administration for annual maintenance repair contracts for Parking Division facilities (primarily parking garages); and

WHEREAS, the current three year contract expires July 3, 2022; and

WHEREAS, the City of Madison Parking Division currently has an Interim Manager, pending hiring of a permanent Manager; and

WHEREAS, the City of Madison Director of Transportation and Interim Parking Manager suggest that the permanent Parking Manager be involved in drafting the next multi-year engineering services contract Request For Proposals (RFP); and

WHEREAS, the permanent Parking Manager will not have time to participate in drafting the next multi-year engineering services contract RFP before the existing contract expires; and

WHEREAS, under MGO 4.26(4)(b), of the Madison General Ordinances if the aggregate amount of the fee for services will be \$50,000 or more and the contract was not subject to a competitive bidding process, the contract shall meet one of the other requirements of sec. 4.26(4)(a) and be approved by the Common Council; and

WHEREAS, **for the reasons stated in the attached Noncompetitive Selection Request Form**, the proposed contract with Graef-USA meets the exception of the bidding process in section 4.26(4)(a)7, which states "A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant"

WHEREAS, Graef-USA, Inc. proposed a contract price of \$98,215 for one year of engineering services and an hourly rate schedule (see attached) for additional related consulting work to be performed upon request of the Parking Division as needs arise over the duration of the 1 year contract;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Clerk are authorized to execute a services contract on behalf of the City for consulting engineering services with Graef-USA, Inc., for the purposes and at the price described above, for a one (1) year term.