



## Legislation Text

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**File #:** 69909, **Version:** 1

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### Fiscal Note

The proposed resolution authorizes a contract with CONTROLWORKS, INC. for 3 years of HVAC software maintenance. Funds are available to support the 2022 costs in the Engineering Energy Improvements Project (Munis 10562). In addition, the Water Utility (\$5,050) and Metro Transit (\$5,050) will provide funding based on their share of systems. The detailed breakdown is as follows.

**2022: \$35,640**

Engineering - \$30,640  
Metro Transit - \$2,500  
Water Utility - \$2,500

**2023: \$17,820**

Engineering - \$15,320  
Metro Transit - \$1,250  
Water Utility - \$1,250

**2024: \$19,390**

Engineering - \$16,790  
Metro Transit - \$1,300  
Water Utility - \$1,300

Funding for 2023 and 2024 will be requested in future capital budgets.

### Title

Authorizing a non-competitive service contract with CONTROLWORKS, INC. for 3-year HVAC Software Maintenance and Support Agreement. (Citywide)

### Body

WHEREAS, The City of Madison has about 50 buildings with Building Automation Systems (BAS); and

WHEREAS, CONTROLWORKS, INC, is the vendor that has installed these automation systems since 2007 in City facilities; and

WHEREAS, these systems require periodic hardware and software upgrades to keep these City facilities running efficiently; and

WHEREAS, CONTROLWORKS, INC is familiar with these systems and has working relationships with various City maintenance staff; and

WHEREAS, CONTROLWORKS, INC is the only local vendor that is licensed to provide this hardware and software; and

WHEREAS, City staff do not have the expertise to maintain this hardware and software without the support of CONTROLWORKS, INC; and

WHEREAS, these services include 3 years of software updates, database protection, telephone support, on-line support, 16 hours/year for site visits and annual training; and

WHEREAS, the cost of the services will be billed annually - \$35,640 year 1, \$17,820 year 2 and 19,390 year 3 (Total 3 year cost of \$72,850); and

WHEREAS, MGO 4.26 requires Common Council approval of service contracts of \$50,000 or more if the contractor was

not selected through a competitive selection process, and the reasons for selecting this contractor are set forth above and in the attached Noncompetitive Selection Request Form; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Clerk are authorized to execute a service contract with Controlworks Inc. for the purpose and at the price described above, for a one- year term, with the option to renew for two additional one-year terms, and

BE IT FINALLY RESOLVED that the Designee of the Finance Director is authorized to execute contracts for the optional renewal periods.