



Legislation Text

File #: 59923, **Version:** 1

Title

Request from the City of Madison and Madison Bikes for the use of Brittingham Park for the Bike Week Final Celebration from 3 pm - 8 pm on June 5, 2020.

Body

Madison Parks staff proposes the following conditions for the Facilities Programs and Fees Subcommittee's consideration:

THE APPLICANT FOR A PARK EVENT PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

Notification: Organizer must notify area alder(s) at least 30 days prior to the event. Provide the alder with event information, including: location, date, schedule, activities, etc. The alder(s) to notify for this event is: Tag Evers - district13@cityofmadison.com <<mailto:district13@cityofmadison.com>>.

Setup: Organizer will contact the Central Parks Maintenance Supervisor, Chad Hughes, at cmhughes@cityofmadison.com <<file:///C:/Users/panmm/AppData/Local/Microsoft/Windows/INetCache/Content.Outlook/VQHRZZAE/cmhughes@cityofmadison.com>> at least 30 days prior to your event to review site plans. Organizer must abide by all recommendations/stipulations provided by the Maintenance Supervisor.

Setup: Organizer will be responsible for ordering and paying for enough portable toilets for the event, based on expected attendance.

Setup: Organizer is responsible for cordoning off the portion of the parking lot that will be used for the event.

Park Use: Organizer will pick up keys for shelter and/or bathrooms in the Parks office a few days before 6/5/20 in exchange for a refundable \$50.00/key deposit. Brittingham Shelter reservations can pick up an optional key to access outlet electricity. You do not need a key for the bathrooms.

Fee Due Date: Fees are waived per inter-departmental agreement with Traffic Engineering.

Vending: Organizer will furnish the Parks Office with a complete list of vendors at least two weeks in advance. There is a fee(s) for a vending permit.

Temporary Structures: There will be no temporary structures at the event.

Food Distribution: Organizer will follow all Health Department requirements and recommendations concerning food in the park.

Amplified Sound: A PA1 permit will be issued for amplification. Sound shall be limited to 75 decibels (dB) 125' from the source. Amplification will be allowed from 5 pm to 7:30 pm. There is a fee(s) for a PA1 permit.

Parking: For events at Gates of Heaven, Brittingham, Olin, and Vilas: if your reservation is longer than 3 hours and you require parking passes, they are available upon request. Parking Passes are only valid during the time of your reservation

and must be placed in the windshield of the car in the parking area. Please contact the Parks Office at 264-9289 with any questions.

Park Rules:

- No glass containers are permitted in the park.
- No driving or parking of vehicles on grass.
- No permanent marking of the parking lots, paths, sidewalks or streets is allowed. Chalk may be used, but not spray paint, spray chalk, or stickers.

If you require assistance or experience any unforeseen issues during your event, please contact the Park Rangers at (608) 235-0448.

Organizer is responsible for all cleanup after event. If city resources are required for cleanup, the organizer will be billed for those costs.

Parks staff will review the event for compliance to the established conditions and determine what remediation (if any) is needed and/or establish considerations for future events.

Estimated Fees: Fees are waived per inter-departmental agreement with Traffic Engineering.

Application Fee \$ 50.00

Scheduling Fee \$200.00

Amplification Fee \$ 60.00

Vending Fee \$550.00-\$825.00 (2-3 vendors)

Shelter Reservation \$130.00

Tentative Total \$990.00-\$1265.99