



Legislation Text

File #: 59920, **Version:** 1

Title

Request from the SASYNA and Friends of Starkweather Creek for the use of Olbrich Park for the Summer Solstice Celebration on June 21, 2020, 12 pm - 10 pm.

Body

The organizers are requesting adding vending to the event this year, which is a significant change.

Madison Parks staff proposes the following conditions for the Facilities Programs and Fees Subcommittee's consideration:

THE APPLICANT FOR A PARK EVENT PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

Notification: Organizer must notify area alder(s) at least 30 days prior to the event. Provide the alder with event information, including: location, date, schedule, activities, etc. The alder(s) to notify for this event are: Marsha A Rummel - district6@cityofmadison.com <<mailto:district6@cityofmadison.com>> Grant Foster - district15@cityofmadison.com <<mailto:district15@cityofmadison.com>>.

Insurance: Organizer will submit a \$1,000,000 certificate of insurance covering this activity which names the City of Madison as "additional insured."

Street Use: If the event will close street(s) or remove parking, event organizer must apply for a Street Use Permit. There are fees for this permit.

Setup: Organizer will contact the East Parks Maintenance Supervisor, Kristin Mathews, at kmmathews@cityofmadison.com at least two weeks prior to your event to review site plans. Organizer must abide by all recommendations/stipulations provided by the Maintenance Supervisor.

Notification: Organizer will contact Olbrich Botanical Gardens, Patti Jorenby at pjorenby@cityofmadison.com <<mailto:pjorenby@cityofmadison.com>> to coordinate schedules and activities.

Setup: No event parking is allowed in the boat launch sites.

Setup: Organizer will be responsible for ordering and paying for enough portable toilets for the event, based on expected attendance.

Fee Due Date: All fees will be paid and deposits made at least two weeks before the event. We accept cash, check, or charge (VISA or MasterCard). To make a credit card payment via phone, please call (608) 264-9289. Please make checks payable to City Treasurer and mail to:
City of Madison Parks Division / 210 Martin Luther King, Jr. Blvd. Rm 104/ Madison, WI 53703

Vending: Organizer will furnish the Parks Office with a complete list of vendors at least two weeks in advance. There is a fee(s) for a vending permit.

Temporary Structures: There will be no temporary structures larger than 10x10 at the event.

Food Distribution: Organizer will follow all Health Department requirements and recommendations concerning food in the park.

Amplified Sound: A PA1 permit will be issued for amplification. Sound shall be limited to 75 decibels (dB) 125' from the source. Amplification will be allowed from 5 pm to 8:15 pm. There is a fee(s) for a PA1 permit.

Park Rules:

- No glass containers are permitted in the park.
- No driving or parking of vehicles on grass.
- No permanent marking of the parking lots, paths, sidewalks or streets is allowed. Chalk may be used, but not spray paint, spray chalk, or stickers.

If you require assistance or experience any unforeseen issues during your event, please contact the Park Rangers at (608) 235-0448.

Organizer is responsible for all cleanup after event. If city resources are required for cleanup, the organizer will be billed for those costs.

Parks staff will review the event for compliance to the established conditions and determine what remediation (if any) is needed and/or establish considerations for future events.

Estimated Fees: This is the first event for the SASY Neighborhood Association. Application and scheduling fees are waived. Other fees/permits are half-price.

Amplification:	\$ 30.00
Vending:	<u>\$137.50</u> per vendor
Tentative Total	\$167.50