



## Legislation Text

---

**File #:** 56138, **Version:** 1

---

### **Fiscal Note**

The proposed resolution authorizes a three year contract from date of signing in the amount of \$334,602 for engineering services to perform inspection, develop plans and specifications, and contract administration for annual maintenance repair contracts for Parking Division facilities (primarily parking garages) over the three year contract. The Parking Division 2019 Adopted Operating Budget includes \$290,000 for engineering and consulting services which is funded through Parking Reserves.

The contract also provides for additional consulting work to be performed upon request of the Parking Division as needs arise over the duration of the contract. These costs will be charged to the Parking Division's operating budget, subject to the availability of funds. There are no specific plans for additional consulting in 2019 at this time; however, the contract allows for the selected consultant to do both the planned consulting work, and work for unforeseen needs (such as property damage due to an incident).

### **Title**

Authorizing the Mayor and City Clerk to enter into a competitively-selected contract on behalf of the City with Graef-USA, Inc. to provide consulting engineering services for maintenance of City of Madison Parking Division facilities.

### **Body**

WHEREAS, the City of Madison Parking Division requires ongoing engineering services for maintenance of their parking structures and other facilities; and

WHEREAS, a Request for Proposal was issued to solicit proposals to select a qualified firm; and

WHEREAS, the Purchasing Division and Parking Division through a competitive process solicited proposals for RFP #8810-0-2019-JA, Engineering Consulting Services for Madison Parking Division Structures, and received written proposals; and

WHEREAS, an evaluation team consisting of the purchasing supervisor's designee, relevant Parking Division staff, and staff from City Engineering conducted a detailed evaluation, scored and ranked each of the proposals; and Graef-USA, Inc. received the highest score; and

WHEREAS, Graef-USA, Inc. proposed a contract price of \$334,602 and an hourly rate schedule for additional related consulting work to be performed upon request of the Parking Division as needs arise over the duration of the contract; and

WHEREAS, the City's RFP advertised the contract as a 3 year contract; and

WHEREAS, under MGO 4.26(3) service contracts of more than one year in duration and averaging more than \$100,000 per year of the contract require approval of the Common Council; and

WHEREAS, the average annual cost for providing engineering consulting services is approximately \$111,534, with additional services as needed at the hourly rate defined in the contract;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Clerk are authorized to sign a contract on behalf of the City for consulting engineering services with Graef-USA, Inc., for the purposes and at the price described above, for a three (3) year term to be effective from the date of signing.