



## Legislation Text

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**File #:** 51584, **Version:** 1

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### **Fiscal Note**

The proposed resolution recreates position #868 from an Administrative Assistant to a Human Resources Analyst 2 in the Human Resources Department. This position will move from Compensation Group 17, Range 14 to Compensation Group 18, Range 8. The annualized cost of recreating the position is approximately \$12,343, including benefits. The first quarter projection for Human Resources anticipates a surplus of \$139,000, largely driven by three to four vacancies in the first half of 2018.

### **Title**

Recreating vacant position #868 from a 1.0 FTE Administrative Assistant (CG 17, Range 14) to a 1.0 FTE Human Resources Analyst 2 (CG18, Range 8) in the HR budget.

### **Body**

Resolution that the vacant 1.0 FTE position #868 of Administrative Assistant, in CG17, R14 is deleted and recreated as a 1.0 FTE HR Analyst 2 (CG18, R08) in the permanent salary detail of the HR budget, thereof.