



## Legislation Text

---

**File #:** 51261, **Version:** 1

---

### Title

Request by Wil-Mar Neighborhood Center to extend La Fete de Marquette event activities, including amplification and beer sales, to 11 PM on July 13 and 14, 2018 at McPike Park.

### Body

THE APPLICANT FOR A PARK EVENT PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

#### BEFORE EVENT

Notification: Organizer must notify area alder(s) at least 30 days prior to the event. Provide the alder with event information, including: location, date, schedule, activities, etc. The alder(s) to notify for this event is: Marsha A. Rummel - [district6@cityofmadison.com](mailto:district6@cityofmadison.com) <<mailto:district6@cityofmadison.com>>

Police notification: Please contact the Central Madison Police District, 608-261-9694 or the Central District web site to give them information about your event.

Insurance: Organizer will submit a certificate of insurance covering this activity which names the City of Madison as Additional Insured. (If beer will be sold, this certificate must include liquor liability.)

Street Use: If the event will close street(s) or remove parking, event organizer must apply for a Street Use Permit- application on file.

Setup: Organizer's electrician will contact Parks Electrician, Paul Janes at [pjanes@cityofmadison.com](mailto:pjanes@cityofmadison.com) or 608-209-3578, for access to McPike Park electrical.

Setup: Organizer will contact the Central Parks Maintenance Supervisor, Chad Hughes, at [cmhughes@cityofmadison.com](mailto:cmhughes@cityofmadison.com) at least 30 days prior to your event to review site plans.

Organizer must abide by all recommendations/stipulations provided by the Maintenance Supervisor.

As event is using the high-amp concert power, the organizer is required to hire a professional electrician (Journeyman level or higher) to connect and disconnect the event electricity. Organizer will need a key for the restroom building in order to access the electricity. A key may be obtained when the electrician organizer hired meets with the Parks Electrician Paul Janes, 608-209-3578. There is a \$50 refundable deposit for this key.

Setup: Organizer will be responsible for ordering and paying for enough portable toilets for the event, based on expected attendance.

Setup: No vehicles may be driven or parked on the grass. The park bike paths may be used to bring equipment, tents, and staging into and out of the park. Vehicles must be removed promptly after unloading/loading, and shall not remain in the park for extended periods of time.

Alcohol: If alcohol will be sold at the event, organizer will request a permit for beer sales.

Damage Deposit: Organizer will leave a \$3,000.00 refundable damage deposit with the Parks Office

and agrees to be responsible for any damage to the park that occurs as a result of the event. This can be done via check or charge (VISA or MasterCard), but it must be separate from your invoice payment. Fee Due Date: All fees will be paid and deposits made at least two weeks prior to the event. We accept cash, check, or charge (VISA or MasterCard). To make a credit card payment via phone, please call (608) 264-9289.

Please make checks payable to City Treasurer and mail to:

City of Madison Parks Division / 210 Martin Luther King, Jr. Blvd. Room 104 / Madison, WI 53703.

Vending: Organizer will furnish the Parks Office with a complete list of vendors at least two weeks in advance.

#### DURING EVENT

Food Distribution: Organizer will follow all Health Department requirements and recommendations concerning food in the park.

Temporary Structures: If using temporary structure(s) (e.g. tents, stages, inflatable structures, etc.), organizer will contact Digger's Hotline (811) approximately ten days before 7/11/2017 and will get the Ticket Number for the location.

Organizer must comply with the attached "Central Park Staking Policy" in regard to placing temporary structures on the Great Lawn.

Organizer is responsible for keeping attendees off railway right of way at all times. A plan must be submitted with the event application. If attendees are observed in the railway right of way, then Parks Division staff will take over enforcement of safety and organizer will be charged a rate of \$75 per hour per staff for the remainder of the event. This cost will be taken out of the security deposit. Failure to keep attendees off the railway right of way will be taken under consideration of the event application in future years.

Amplified Sound: A PA2 permit will be issued for amplification. Sound shall be limited to 95 decibels (dB) at the sound board or 125' from the amplification source if no sound board is present.

Amplification will be allowed on:

7/12/2018, Thursday, 7:00pm-10:00pm

7/13/2018, Friday, 4:00pm-11:00pm

7/14/2018, Saturday, 12:00pm-11:00pm

7/15/2018, Sunday, 12:00pm-10:00pm

Sound will be monitored by Parks staff with an octave band meter. If readings are above 95 dB during the measurement period, non-compliance action will commence.

- Non-compliance action

A warning will be given to comply with the conditions of the PA2 permit. If a second warning is required, a citation will be issued to the responsible party for violation of MGO 8.29. A third violation will result in the amplification being ordered to cease immediately.

#### Park Rules:

- No glass containers are permitted in the park.
- No driving or parking of vehicles on grass.
- No permanent marking of the parking lots, paths, sidewalks or streets is allowed. Chalk may be used, but not spray paint, spray chalk, or stickers.

If you require assistance or experience any unforeseen issues during your event, please contact the Park Rangers at (608) 235-0448.

#### AFTER EVENT

Organizer is responsible for all cleanup after event. If city resources are required for cleanup, the organizer will be billed for those costs.

Parks staff will review the event for compliance to the established conditions and determine what remediation (if any) is needed and/or establish considerations for future events.

#### ESTIMATED FEES

Application Fee	\$50
Scheduling Fee	\$1,500
Amplified Sound 2	\$400 (\$100*4 days)
Amplified Sound xtra hour	\$160 (\$20*8 hours)
Temporary Structure addt'l	\$500 (\$100*5)
Beer/Wine Sales Permit	\$700
Beer/Wine Sales addt'l day	\$150 (\$50*3 days)
Vending multiple	\$1,690 (\$845*2)
Vending multiple addt'l day	\$150 (\$50*3 days)
Temporary Structure w/o shelter	\$210
Trash Barrels	\$150
Dumpsters	\$2,100 (\$300*7)
Amplified Sound addt'l hour	\$100 (\$50*2)
Total	\$7,860