File #: 48949, **Version:** 1

Fiscal Note

The annualized cost of the proposed reclassifications is approximately $16,197, including benefits. The 2017 impact is approximately $2,492, including benefits; this increase will be absorbed within CDA Housing Operations' existing 2017 budget.

Title

Delete the classifications of "Housing Assistance Clerk 1" (CG20, R11, class J034), and "Housing Assistance Clerk 2" (CG20, R12, class J035), and create the classifications of "Housing Specialist 1" (CG20, R11), "Housing Specialist 2" (CG20, R13), and "Housing Specialist 3" (CG20, R14). Recreate the positions #4412, #1031, #3925 and #3801 from a 1.0 FTE Housing Assistance Clerk 1 (CG20, R11) to a 1.0 FTE Housing Specialist 2, (CG20, Range 13), and reallocate the incumbents, S. Davis, B. Elder, B. Louis and A. Rahn to the new position, in the CDA Housing Operations Division budget. Recreate the position #1025 from a 1.0 FTE Housing Assistance Clerk 2 (CG20, R12) to a 1.0 FTE Housing Specialist 3, (CG20, Range 14), and reallocate the incumbent, S. Clayborne, in the CDA Housing Operations Division budget.

Body

Resolution deleting the classification of "Housing Assistance Clerk 1" (CG20, R11), and "Housing Assistance Clerk 2" (CG20, R12) and creating the classifications of "Housing Specialist 1" (CG20, R11), "Housing Specialist 2" (CG20, R13), and "Housing Specialist 3" (CG20, R14). Delete and recreate the 1.0 FTE positions #4412, #1031, #3925 and #3801 of "Housing Assistance Clerk 1" (CG20, R11), as a "Housing Specialist 2" (CG20, R13) and reallocate the incumbents, S. Davis, B. Elder, B. Louis and A. Rahn to the new position, in the CDA Housing Operations Division budget. Delete and recreate the 1.0 FTE position #1025 of "Housing Assistance Clerk 2 (CG20, R12), as a "Housing Specialist 3" (CG20, R14) and reallocating the incumbent, S. Clayborne, to the new position, in the CDA Housing Operations Division budget, thereof.