



## Legislation Text

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**File #:** 47114, **Version:** 1

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### Title

Request from Adrenaline Sports Management for the use of Olin Park for Halloween Hustle Madison 5K on Saturday, October 28, 2017.

### Body

Madison Parks staff proposes the following conditions for the Board of Park Commissioner's consideration:

THE APPLICANT FOR A PARK EVENT PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

Organizer must notify area alder(s) prior to the event. Provide the alder with event information, including: location, date, schedule, activities, etc. The alder(s) to notify for this event is:  
Sheri Carter - [district14@cityofmadison.com](mailto:district14@cityofmadison.com)

Organizer will submit a certificate of insurance covering this activity which names the City of Madison as Additional Insured.

Organizer will apply for a [Parade Permit <https://www.cityofmadison.com/trafficengineering/paradepermit.cfm>](https://www.cityofmadison.com/trafficengineering/paradepermit.cfm)

Organizer will contact the Central Parks Maintenance Supervisor, Chad Hughes, at [cmhughes@cityofmadison.com](mailto:cmhughes@cityofmadison.com) prior to your event to review site plans. Organizer must abide by all recommendations/stipulations provided by the Maintenance Supervisor.

Organizer will be responsible for ordering and paying for enough portable toilets for the event, based on expected attendance.

Organizer will submit a detailed parking/traffic plan for the event. Included in the parking plan will be that there is no event parking in the boat launch sites. Organizer will post the agreed upon parking regulations on their website and registration forms.

Organizers will post relevant event information regarding access to Quann dog park at least 10 days prior to the event.

Organizer will pick up keys for shelters and/or bathrooms in the Parks office a few days before 10/28/2017, in exchange for a refundable \$300.00 deposit.

Organizer will leave a \$3000.00 refundable damage deposit with the Parks Office and agrees to be responsible for any damage to the park that occurs as a result of the event. This can be done via check or charge, but it **must** be separate from your invoice payment.

All fees will be paid and deposits made at least two weeks before the event. We accept cash, check, or charge (VISA or MasterCard). To make a credit card payment via phone, please call (608) 264-9289.

Please make checks payable to **City Treasurer** and mail to:  
City of Madison Parks Division / 210 Martin Luther King, Jr. Blvd., Room 104 / Madison, WI 53703

There will be no temporary structures larger than 10'x10' or vending at the event.  
A PA1 permit will be issued for amplification. Sound shall be limited to 75 decibels (dB) 125' from the source.  
Amplification will be allowed from 8:00am to 11:00am.

**Park Rules:**

- No glass containers are permitted in the park.
- No driving or parking of vehicles on grass.
- No permanent marking of the parking lots, paths, sidewalks or streets is allowed. Chalk may be used, but not spray paint, spray chalk, or stickers.

Organizer is responsible for all cleanup after event. If city resources are required for cleanup, the organizer will be billed for those costs.

**Estimated Fees:**

Application fee	\$ 50.00
Scheduling Fee:	\$750.00
Shelter Reservation	\$500.00
PA Permit	<u>\$ 60.00</u>
<b>TOTAL</b>	<b>\$1,360.00</b>