File #: 41645, **Version:** 2

Fiscal Note

No fiscal impact.

Title

SUBSTITUTE Amending Section 33.27 of the Madison General Ordinances, "Staff Committees," to provide an introduction, clarify titles, and correct inconsistencies.

Body

DRAFTER'S ANALYSIS: This substitute ordinance is not intended to make substantive changes in the operation of Staff Committees. It provides an introduction to more clearly identify the three types of Staff Committees. It corrects a typographical error and eliminates two committees that no longer exist. It provides clarity as to which rules apply to the various staff committees. The ordinance is sponsored by the City Attorney pursuant to Sec. 2.05(6)(i), MGO, which allows the City Attorney to sponsor ordinance amendments to "correct errors, omissions or inconsistencies therein."

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The Common Council of the City of Madison do hereby ordain as follows:

Section 33.27 entitled "Staff Committees" of the Madison General Ordinances is amended to read as follows:

"**33.27 STAFF COMMITTEES.**

(1) The City may establish formal committees of city staff. These staff committees are called Full Committees, Quasi-committees or Informational Committees, as described herein.

(~~1~~2) Full Committees. Full Committees each have a separate ordinance setting forth their powers and duties and are subject to all the rules applicable to committees, except they are not subject to the rules on term limits, committee attendance or filing of statements of interest. The Full Committees are:

(a) Street Use Staff Commission. See Sec. 10.056(3), MGO.

(b) Board of Assessors. Sec. Sec. 33.03, MGO.

(c) Olin Terrace Use Commission. See Sec. 8.39, MGO.

(~~2~~3) Quasi-Committees.

(a) General. ~~On rare occasions, the City may establish formal committees of City staff. When such a committee is established,~~ Quasi-committees are established primarily to deal with issues of internal concern to City employees. ~~t~~The following rules that apply to other committees will not apply to ~~staff~~ Quasi-committees: term limits on members as set forth in Sec. 33.01(6)(b), attendance reports, filing of statements of interests, and allowing Common Council members to participate in meetings~~,~~. ~~and the referral of legislative items to the staff committee.~~ Legislative items cannot be referred to a Quasi-Committee. If input of a ~~staff~~ Quasi-committee is ~~denied~~ desired, the matter should be referred to the department or division head related to the ~~staff~~ Quasi-committee. ~~Formal staff~~ Quasi-committees are subject to open meeting law requirements, quorum, terms for members as set forth in Secs. 33.01(6)(a) and (d), MGO, limits on meeting dates, public comment and the filing of minutes.

(b) Multicultural Affairs Committee. There is hereby established a Multicultural Affairs Committee (MAC) composed of employees of the City of Madison and charged with addressing issues of concern to people of color employed by the City. Members of the MAC shall be appointed by the Mayor upon recommendation of the Director of the Department of Civil Rights, and are not subject to Common Council approval. The MAC may adopt such other rules or bylaws to govern its operation, including establishing the

number of members of the Committee, not inconsistent with these ordinances.

(c) Women's Initiatives Committee. There is hereby established a Women's Initiatives Committee (WIC) composed of employees of the City of Madison and charged with addressing issues of concern to women employed by the City. Members of the WIC shall be appointed by the Mayor upon recommendation of the Director of the Department of Civil Rights, and are not subject to Common Council approval. The WIC may adopt such other rules or bylaws to govern its operation, including establishing the number of members of the Committee, not inconsistent with these ordinances.

(d) Deferred Compensation Committee. There is hereby established the Deferred Compensation Committee (DCC) composed of seven (7) employees of the City of Madison to include the following employees or designees: Human Resources Director; Treasurer; Finance Director; City Attorney and three (3) additional employees chosen by the Human Resources Director. The DCC is charged with the duty to make and implement on behalf of the City all necessary decisions relating to the 457(b) Deferred Compensation Plan for the benefit of Plan participants in compliance with Federal and State laws and regulations, including preparing, maintaining and updating the Investment Policy Statement. In furtherance of its responsibilities, the DCC is authorized to effect amendments to the Plan to comply with amendments to Federal and State laws as may from time to time occur without further action by the Common Council. In addition, the Human Resources Director is authorized, on behalf of the City, to execute all Joinder or Participation Agreements with eligible employees which are necessary for employees' participation in the Plan. Members of the DCC shall be appointed by the Mayor upon recommendation of the Director of the Department of Human Resources and are not subject to Common Council approval. The DCC may adopt such other rules or bylaws to govern its operation not inconsistent with these ordinances.

(~~3~~4) Informational Committees.

(a) When an informational-only committee is established, their meetings shall be noticed pursuant to the open meetings law. No quorum or minutes will be required nor are these committees subject to other rules of committees.

~~(b) Rhythm and Booms. Meets regularly and is staffed by employees from Parks, Metro, Police, Street, Traffic Engineering, City Attorney, Fire, Health, Finance Director, and Health.~~

~~(c) Elver Fireworks Committee.~~

(~~d~~b) Technical Advisory Committee. A subcommittee of the Water Utility that discusses drinking water quality issues, issue alerts and performs water quality testing. This subcommittee consists of eight (8) members including four experts and three managers and one engineer from the Water Utility."

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