



Legislation Text

File #: 04544, Version: 2

Fiscal Note

No expenditure required.

Title

AMENDED - Amending Section 2.025 of the Madison General Ordinances to require that alders notify the Common Council President and the Common Council Office ~~Administrative Assistant~~ **staff** when they will be absent from the City for any period of five (5) days or longer.

Body

DRAFTER'S ANALYSIS: This ordinance adds an additional notification for Alders when they will be absent from the City for five or more days. Under such circumstances, the Alder is to notify the Common Council Administrative Assistant and the Council President of the absence.

The Common Council of the City of Madison do hereby ordain as follows:

Section 2.025 entitled "Notification of Absence of Members" of the Madison General Ordinances is amended to read as follows:

"2. **025 NOTIFICATION OF ABSENCE OF MEMBERS.** Every alderperson who for whatever reason cannot attend a regularly scheduled meeting of the Common Council shall file with the City Clerk a notification of absence by 9:00 a.m. the Thursday prior to the meeting in question. All such excused absences shall be entered in the record of the Common Council. In cases where unavoidable circumstances make such advance notice of absence impossible, the notification of excused absence shall be filed with the City Clerk within one week of the absence and entered in the record of the Common Council. Any alderperson who because of an emergency cannot file prior notification of absence may be excused by orally notifying at any time prior to or during the meeting an alderperson or the City Clerk who shall so advise the Common Council.

Any alderperson who will be absent from the City for five (5) or more consecutive days shall notify **the** Common Council ~~Administrative Assistant~~ **Office staff** and the Common Council President of the length of their absence."