



Legislation Details (With Text)

File #: 86199 **Version:** 1 **Name:** Non-competitive purchase of a special assessment software from BS&A Software LLC

Type: Resolution **Status:** Passed

File created: 11/20/2024 **In control:** Finance Department

On agenda: 11/26/2024 **Final action:** 12/10/2024

Enactment date: 12/13/2024 **Enactment #:** RES-24-00736

Title: Authorizing a non-competitive purchase of more than \$50,000 in initial and annual software services from BS&A Software LLC; for the purchase, implementation and ongoing support of special assessment software.

Sponsors: Yannette Figueroa Cole

Indexes:

Code sections:

Attachments: 1. BSA Software - Non-Competitive Selection Request - CC Approval Required October 2024.pdf

Date	Ver.	Action By	Action	Result
12/10/2024	1	COMMON COUNCIL	Adopt	Pass
12/2/2024	1	FINANCE COMMITTEE	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
11/26/2024	1	COMMON COUNCIL	Refer	Pass
11/20/2024	1	Finance Department	Referred for Introduction	

Fiscal Note

The proposed resolution authorizes a non-competitive purchase of \$79,790 in initial and annual software services from BS&A Software LLC; for the purchase, implementation and ongoing support of special assessment software. The contract includes \$25,100 in one-time fees for customizations, implementation, training and a contingency in case additional modifications are needed and \$54,690 in annual software fees. Funding for the one-time costs will be covered by the Enterprise Financial System capital project and the ongoing annual software fees will be covered by the Special Assessment Fund. No additional appropriation is required.

Title

Authorizing a non-competitive purchase of more than \$50,000 in initial and annual software services from BS&A Software LLC; for the purchase, implementation and ongoing support of special assessment software.

Body

WHEREAS, The City needs special assessment software to accurately assess, bill, track and apply payments for special assessments and special charges; and

WHEREAS, BS&A software is a cloud-based assessment solution for local governments that is used by approximately 1,600 municipalities; and

WHEREAS, the City has negotiated a one-year contract with four optional one-year renewals with BS&A Software LLC that includes \$25,100 in one-time fees for customizations, implementation, training and a

contingency in case additional modifications are needed; and

WHEREAS, the annual software fee will be \$54,690 per year; and

WHEREAS, for the reasons explained in the attached Noncompetitive Selection Request Form, BS&A Software LLC is the only vendor that can provide for the specific needs of the City of Madison, without having a separate company build a special assessment software solution from the ground up; and

WHEREAS, MGO 4.26 requires Common Council approval to purchase annual software and technology services of \$50,000 or more per year if the contractor was selected without a competitive process;

NOW, THEREFORE, BE IT RESOLVED, the Common Council authorizes the Mayor and City Clerk to sign a one-year contract with four optional one-year renewals with BS&A Software LLC for purposes and at the price described above; and

BE IT FINALLY RESOLVED that the Designee of the Finance Director is authorized to execute contracts for the optional renewal periods.