



### Legislation Details (With Text)

**File #:** 79869      **Version:** 1      **Name:** Delete the classification of “Zoning Administrator” from CG18, R14 in the salary schedule and recreate the classification in CG18, R15. Recreate the 1.0 FTE position #643 as “Zoning Administrator” (CG18, R15) and reallocate the employee.

**Type:** Resolution      **Status:** Passed

**File created:** 9/13/2023      **In control:** Human Resources Department

**On agenda:** 10/3/2023      **Final action:** 10/3/2023

**Enactment date:** 10/6/2023      **Enactment #:** RES-23-00619

**Title:** Delete the classification of “Zoning Administrator” from CG18, R14 in the salary schedule and recreate the classification in CG18, R15. Recreate the 1.0 FTE position #643 as “Zoning Administrator” (CG18, R15) and reallocate the employee.

**Sponsors:** Director of Human Resources

**Indexes:**

**Code sections:**

**Attachments:** 1. PB Memo Zoning Administrator.doc.pdf, 2. Res Zoning Administrator.pdf, 3. Zoning Admin PD.pdf

Date	Ver.	Action By	Action	Result
10/3/2023	1	COMMON COUNCIL	Adopt Unanimously	Pass
9/26/2023	1	FINANCE COMMITTEE	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
9/20/2023	1	PERSONNEL BOARD	Return to Lead with the Recommendation for Approval	Pass
9/19/2023	1	FINANCE COMMITTEE	Refer	
9/19/2023	1	COMMON COUNCIL	Refer	Pass
9/13/2023	1	Human Resources Department	Referred for Introduction	

**Fiscal Note**

The annualized cost of the proposed reclassification of position #643 from CG18, R14 to CG18, R15 is \$6,060.80 (including benefits). The impact on the 2023 budget is approximately \$1,624.85. Costs associated with the reclassification will be absorbed within the Building Inspection’s 2023 Adopted Operating Budget.

**Title**

Delete the classification of “Zoning Administrator” from CG18, R14 in the salary schedule and recreate the classification in CG18, R15. Recreate the 1.0 FTE position #643 as “Zoning Administrator” (CG18, R15) and reallocate the employee.

**Body**

Resolution deleting the classification of “Zoning Administrator” (CG18, R14), creating the classification of “Zoning Administrator” in CG18, R15, and recreating the 1.0 FTE position #643 as “Zoning Administrator” (CG18, R15), within the permanent salary details of the Building Inspection Division Operating Budget, and reallocating the employee, K. Bannon, to the new position, thereof.