



Legislation Details (With Text)

File #:	77561	Version:	1	Name:	Request from the Wisconsin Army National Guard for the use of Warner Park for a WIARNG Open House, on Saturday, June 3, 2023 with setup 8am-11am, event 11am-4pm, and clean up 4pm-6:30pm. The permit request includes landing a UH-60 Black Hawk Helicopter.
Type:	Communication	Status:			Approved
File created:	4/27/2023	In control:			FACILITIES PROGRAMS AND FEES SUBCOMMITTEE (Parks)
On agenda:		Final action:			5/17/2023
Enactment date:		Enactment #:			
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Sponsors:

Indexes:

Code sections:

Attachments: 1. WIARNG Open House - PEP application.pdf, 2. WIARNG Open House - PEP site map.pdf

Date	Ver.	Action By	Action	Result
5/17/2023	1	BOARD OF PARK COMMISSIONERS	Approve	Pass

Title

Request from the Wisconsin Army National Guard for the use of Warner Park for a WIARNG Open House, on Saturday, June 3, 2023 with setup 8am-11am, event time 11am-4pm, and clean up 4pm-6:30pm. The permit request includes landing a UH-60 Black Hawk Helicopter.

Body

THE "EVENT ORGANIZER/SPONSOR" LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

Before Event

Notification: Organizer must notify area alder(s) at least two weeks prior to the event. Provide the alder with event information, including: location, date, schedule, activities, etc. The alder(s) to notify for this event is: Amani Latimer Burris - district12@cityofmadison.com & Charles Myadze - district18@cityofmadison.com

Setup: Organizer will contact the East Parks Supervisor, Spencer Werner at swerner@cityofmadison.com at least two weeks prior to your event to review site plans. Organizer must abide by all recommendations/stipulations provided by the Maintenance Supervisor.

Setup: Organizer will submit a detailed parking/traffic plan for the event.- ON FILE.

Setup: Organizer will be responsible for ordering and paying for enough portable toilets for the event, based on expected attendance.

Setup: Organizer is responsible for cordoning off the portion of the parking lot that will be used for the event.

Fee Due Date: All fees must be paid within 30 days of invoice receipt. We accept cash, check, or charge (VISA or MasterCard). To make a credit card payment via phone, please call (608) 266-4711.

Please make checks payable to City Treasurer and mail to:

City of Madison Parks Division | 330 E Lakeside St. | Madison, WI 53715

Temporary Structures: If using temporary structure(s) that will be staked into the ground (e.g. tents, stages, inflatable structures, etc.), organizer will contact Digger's Hotline (811) approximately ten days before 6/3/2023. There is a fee(s) for temporary structures. Event organizer is responsible for removing service flags in the park that were placed from the Digger's Hotline call.

Temporary Structures in the parking lot: There is no staking allowed in the Madison Parks parking lots.

Any temporary structures in the lot like tents or inflatables must be securely weighed down on each corner for public safety.

Food Cart Vending: This event qualifies for the Carts in Parks vending program. Food carts will be coordinated through this program..

During Event

Food Distribution: Organizer will follow all Health Department requirements and recommendations concerning food in the park.

Amplified Sound: A PA1 permit will be issued for amplification. Sound shall be limited to 75 decibels (dB) 125' from the source. Amplification is permitted from 11am to 4pm. There is a fee(s) for a PA1 permit.

Park Rules:

- No glass containers are permitted in the park.
- No driving or parking of vehicles on grass.
- No permanent marking of the parking lots, paths, sidewalks or streets is allowed. Chalk may be used, but not spray paint, spray chalk, or stickers.

If you require assistance or experience any unforeseen issues during your event, please contact the Park Rangers at (608) 235-0448.

After Event

Clean Up: Organizer is responsible for all cleanup after event. If city resources are required for cleanup, the organizer will be billed for those costs.

Damage: Organizer is responsible for any damage incurred to Park's facilities or grounds during the event. If damage occurs, Park's staff will communicate the damage and the organizer will be billed for any repair costs.

Compliance: Parks staff will review the event for compliance to the established conditions and true impact to the public and City's operations. This review will determine what remediation (if any) is needed, establish considerations for future events and/or establish a requirement for Board of Park Commission or Facilities, Programs and Fees Subcommittee's approval of future permitting.

Estimated Fees

Application Fee	\$50.00
Scheduling Fee	\$200.00
Amplification permit (PA1)	\$60.00
Temporary Structure permits	\$440.00 (4 temp structures)
Softball Diamond reservation	\$882.00 (4 fields*\$21/hour/field*10.5 hours)
Food Cart vending	fees waived with Carts in Parks program
Estimated Total	\$1632.00