



## Legislation Details (With Text)

**File #:** 75515      **Version:** 1      **Name:** Recreate vacant position #4761 of Clerk Typist 2 (CG20, R06) as an Information Clerk (CG20, R07) in the CDA Housing Division operating budget.

**Type:** Resolution      **Status:** Passed

**File created:** 1/10/2023      **In control:** Human Resources Department

**On agenda:** 2/7/2023      **Final action:** 2/7/2023

**Enactment date:** 2/10/2023      **Enactment #:** RES-23-00115

**Title:** Recreate vacant position #4761 of Clerk Typist 2 (CG20, R06) as an Information Clerk (CG20, R07) in the CDA Housing Division operating budget.

**Sponsors:** Satya V. Rhodes-Conway

**Indexes:**

**Code sections:**

**Attachments:** 1. Finance Memo-Information Clerk.pdf, 2. PD-CDA East Info Clerk.pdf

Date	Ver.	Action By	Action	Result
2/7/2023	1	COMMON COUNCIL	Adopt	Pass
1/30/2023	1	FINANCE COMMITTEE	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
1/17/2023	1	COMMON COUNCIL	Refer	Pass
1/10/2023	1	Human Resources Department	Referred for Introduction	

### Fiscal Note

The proposed resolution recreates a vacant Clerk Typist 2 position as an Information Clerk position in the CDA Housing Division operating budget. The estimated 2023 cost of the change is \$1,100 and will be funded through the management of salary savings. No appropriation is required.

### Title

Recreate vacant position #4761 of Clerk Typist 2 (CG20, R06) as an Information Clerk (CG20, R07) in the CDA Housing Division operating budget.

### Body

Resolution to recreate the vacant 1.0 FTE position of Clerk Typist 2, #4761 in CG20, R06 as an Information Clerk, CG20, R07, within the permanent salary detail of the CDA Housing Division operating budget, thereof.