



Legislation Details (With Text)

File #: 72708 **Version:** 1 **Name:** Recreate one 0.7 FTE Administrative Clerk (position #4646) and one 0.8 FTE Administrative Clerk (position #4616) into two 1.0 FTE Administrative Clerk positions and reallocate the incumbents to the new positions within the 2022 Police Department Operating

Type: Resolution **Status:** Passed

File created: 7/14/2022 **In control:** Human Resources Department

On agenda: 8/2/2022 **Final action:** 8/2/2022

Enactment date: 8/8/2022 **Enactment #:** RES-22-00576

Title: Recreate one 0.7 FTE Administrative Clerk (position #4646) and one 0.8 FTE Administrative Clerk (position #4616) into two 1.0 FTE Administrative Clerk positions and reallocate the incumbents to the new positions within the 2022 Police Department Operating Budget.

Sponsors: Satya V. Rhodes-Conway

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
8/2/2022	1	COMMON COUNCIL	Adopt	Pass
7/25/2022	1	FINANCE COMMITTEE	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
7/19/2022	1	COMMON COUNCIL	Refer	Pass
7/14/2022	1	Human Resources Department	Referred for Introduction	

Fiscal Note

The proposed resolution recreates two part-time Administrative Clerk positions into two full-time positions and reallocates the incumbents to the new positions within the 2022 Police Department Operating Budget. The estimated cost in 2022 is \$12,000, including benefits and will be absorbed in the agency’s budget. The estimated annual cost is \$30,000, including benefits.

Title

Recreate one 0.7 FTE Administrative Clerk (position #4646) and one 0.8 FTE Administrative Clerk (position #4616) into two 1.0 FTE Administrative Clerk positions and reallocate the incumbents to the new positions within the 2022 Police Department Operating Budget.

Body

Resolution recreating the 0.7 FTE Administrative Clerk 1 position, #4646, and the 0.8 FTE Administrative Clerk 1 position, #4616, to two 1.0 FTE Administrative Clerk positions in CG20/R09 and placing the incumbents E. Bradley and C. Meyer, respectively, into the full-time positions.