



Legislation Details (With Text)

File #: 71552 **Version:** 1 **Name:** Recreate the 1.0 FTE position #3297 of Administrative Clerk 1 (CG20, R9) as an Administrative Assistant (CG20, R14), in the Monona Terrace Operating Budget; and reallocate the incumbent, S. Carrizal, to the new position.

Type: Resolution **Status:** Passed

File created: 5/16/2022 **In control:** Human Resources Department

On agenda: 7/12/2022 **Final action:** 7/12/2022

Enactment date: 7/19/2022 **Enactment #:** RES-22-00492

Title: Recreate the 1.0 FTE position #3297 of Administrative Clerk 1 (CG20, R9) as an Administrative Assistant (CG20, R14), in the Monona Terrace Operating Budget; and reallocate the incumbent, S. Carrizal, to the new position.

Sponsors: Satya V. Rhodes-Conway

Indexes:

Code sections:

Attachments: 1. PB Memo MT Admin Clerk.pdf, 2. MT Admin Clerk Assist.pdf

Date	Ver.	Action By	Action	Result
7/12/2022	1	COMMON COUNCIL	Adopt Unanimously	Pass
6/27/2022	1	FINANCE COMMITTEE	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
6/22/2022	1	PERSONNEL BOARD	Return to Lead with the Recommendation for Approval	Pass
5/25/2022	1	FINANCE COMMITTEE	Referred	
5/24/2022	1	COMMON COUNCIL	Refer	Pass
5/16/2022	1	Human Resources Department	Referred for Introduction	

Fiscal Note

The proposed resolution recreates an Administrative Clerk position within Monona Terrace to be an Administrative Assistant. The annualized cost increase from this change is \$8,000 to \$10,000. Any additional costs in 2022 will be absorbed within Monona Terrace's existing budget appropriation.

Title

Recreate the 1.0 FTE position #3297 of Administrative Clerk 1 (CG20, R9) as an Administrative Assistant (CG20, R14), in the Monona Terrace Operating Budget; and reallocate the incumbent, S. Carrizal, to the new position.

Body

Resolution recreating the 1.0 FTE position #3297 of Administrative Clerk 1 (CG20, R9) as an Administrative Assistant (CG20, R14), in the Monona Terrace Operating Budget, and reallocating the incumbent (S. Carrizal) to the new position, thereof.