



Legislation Details (With Text)

File #: 68211 **Version:** 1 **Name:** Delete the classifications of Litigation Assistant 1 (CG17, R16) and Litigation Assistant 2 (CG18, R7). Create the classification of Paralegal (CG18, R5). Recreate position #2 from a 1.0 FTE Litigation Assistant 1 (CG17, R16), currently occupied by P. Ge

Type: Resolution **Status:** Passed

File created: 11/3/2021 **In control:** Human Resources Department

On agenda: 12/7/2021 **Final action:** 12/7/2021

Enactment date: 12/13/2021 **Enactment #:** RES-21-00802

Title: Delete the classifications of Litigation Assistant 1 (CG17, R16) and Litigation Assistant 2 (CG18, R7). Create the classification of Paralegal (CG18, R5). Recreate position #2 from a 1.0 FTE Litigation Assistant 1 (CG17, R16), currently occupied by P. Gehler, to a Paralegal (CG18, R5) in the Office of the City Attorney operating budget and reallocate the incumbent to the new position effective December 12, 2021.

Sponsors: Satya V. Rhodes-Conway

Indexes:

Code sections:

Attachments: 1. PB Litigation Asst 1.pdf, 2. Paralegal 10-2021.pdf

Date	Ver.	Action By	Action	Result
12/7/2021	1	COMMON COUNCIL	Adopt	Pass
11/22/2021	1	FINANCE COMMITTEE	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
11/17/2021	1	PERSONNEL BOARD	Return to Lead with the Recommendation for Approval	Pass
11/16/2021	1	FINANCE COMMITTEE	Referred	
11/16/2021	1	COMMON COUNCIL	Referred	
11/3/2021	1	Human Resources Department	Referred for Introduction	

Fiscal Note

The proposed position recreation has an annualized cost of \$3,500 including benefits. These costs will be absorbed within the Attorney Office's budget. No additional City appropriation required.

Title

Delete the classifications of Litigation Assistant 1 (CG17, R16) and Litigation Assistant 2 (CG18, R7). Create the classification of Paralegal (CG18, R5). Recreate position #2 from a 1.0 FTE Litigation Assistant 1 (CG17, R16), currently occupied by P. Gehler, to a Paralegal (CG18, R5) in the Office of the City Attorney operating budget and reallocate the incumbent to the new position effective December 12, 2021.

Body

Resolution deleting the classifications of Litigation Assistant 1 (CG17, R16) and Litigation Assistant 2 (CG18, R7), creating the classification of Paralegal (CG18, R5), recreating position #2 from a 1.0 FTE Litigation Assistant 1 (CG17, R16), currently occupied by P. Gehler, to a Paralegal (CG18, R5) in the Office of the City Attorney operating budget; and reallocating the incumbent to the new position, effective December 12, 2021,

thereof.