



## Legislation Details (With Text)

<b>File #:</b>	61303	<b>Version:</b>	1	<b>Name:</b>	Recreate #4579 from a Program Assistant 1 (CG20, R11) to an Administrative Assistant (CG20, R14) in the Finance Department operating budget and reallocate the incumbent (M. Lloyd) to the new position.
<b>Type:</b>	Resolution	<b>Status:</b>			Passed
<b>File created:</b>	7/8/2020	<b>In control:</b>			Human Resources Department
<b>On agenda:</b>	8/4/2020	<b>Final action:</b>			8/4/2020
<b>Enactment date:</b>	8/7/2020	<b>Enactment #:</b>			RES-20-00554
<b>Title:</b>	Recreate #4579 from a Program Assistant 1 (CG20, R11) to an Administrative Assistant (CG20, R14) in the Finance Department operating budget and reallocate the incumbent (M. Lloyd) to the new position.				
<b>Sponsors:</b>	Satya V. Rhodes-Conway				
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	1. PB Memo Administrative Assistant 6-2020.pdf				

Date	Ver.	Action By	Action	Result
8/4/2020	1	COMMON COUNCIL	Adopt	Pass
7/27/2020	1	FINANCE COMMITTEE	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
7/22/2020	1	PERSONNEL BOARD	Return to Lead with the Recommendation for Approval	Pass
7/21/2020	1	FINANCE COMMITTEE	Refer	
7/21/2020	1	COMMON COUNCIL	Refer	Pass
7/8/2020	1	Human Resources Department	Referred for Introduction	

### Fiscal Note

The annualized cost of the proposed reclassification is \$3,785 (including benefits). The impact on the 2020 budget is approximately \$1,500. Costs associated with the reclassification will be absorbed within the Finance Department's 2020 budget through salary savings.

### Title

Recreate #4579 from a Program Assistant 1 (CG20, R11) to an Administrative Assistant (CG20, R14) in the Finance Department operating budget and reallocate the incumbent (M. Lloyd) to the new position.

### Body

Resolution that position #4579, currently identified as a Program Assistant 1 (CG20, R11), is deleted and recreated as an Administrative Assistant (CG20, R14) in the Finance Department budget, and the incumbent, M. Lloyd, is reallocated to the new position, thereof.