



Legislation Details (With Text)

**File #:** 61278      **Version:** 1      **Name:** Delete the classification of "Police Report Supervisor" (CG18, R5) and create the classification of "Police Case Process Supervisor" in CG18, R7. Recreate the 1.0 FTE position #3816 of "Police Report Supervisor" (CG18, R5), currently occupied by J. Kujak,

**Type:** Resolution      **Status:** Passed

**File created:** 7/7/2020      **In control:** FINANCE COMMITTEE

**On agenda:** 8/4/2020      **Final action:** 8/4/2020

**Enactment date:** 8/7/2020      **Enactment #:** RES-20-00546

**Title:** Delete the classification of "Police Report Supervisor" (CG18, R5) and create the classification of "Police Case Process Supervisor" in CG18, R7. Recreate the 1.0 FTE position #3816 of "Police Report Supervisor" (CG18, R5), currently occupied by J. Kujak, as "Police Case Process Supervisor" (CG18, R7), within the Police Department Operating Budget; and reallocate the incumbent to the new position.

**Sponsors:** Satya V. Rhodes-Conway

**Indexes:**

**Code sections:**

**Attachments:** 1. PB Memo MPD Records Unit 2.pdf, 2. PD MPD Case Process Supv.pdf, 3. MPD Records Section Org Chart 2.pdf

Date	Ver.	Action By	Action	Result
8/4/2020	1	COMMON COUNCIL	Adopt	Pass
7/27/2020	1	FINANCE COMMITTEE	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
7/22/2020	1	PERSONNEL BOARD	Return to Lead with the Recommendation for Approval	Pass
7/21/2020	1	FINANCE COMMITTEE	Refer	
7/21/2020	1	COMMON COUNCIL	Refer	Pass
7/7/2020	1	FINANCE COMMITTEE	Referred for Introduction	

This resolution is part of a series of resolutions (Legistar ID #s 61274, 61275, 61278, 61284, 61285, and 61286) that are the result of position studies for the Police Department Records Unit which was reorganized in January 2019. The resolutions reclassify 17 positions with an annual cost of approximately \$64,500 including benefits. The cost in 2020 is approximately \$25,600. One of the positions (#2555, currently vacant) will be reduced from 1.0 FTE to 0.60 FTE, resulting in savings of approximately \$22,000. Costs associated with these position reclassifications will be funded by salary savings in the Service. As of the 2<sup>nd</sup> quarter projection, the Police Support Service is expected to be under budget approximately \$220,000 in Permanent Salaries.

The annualized cost of the proposed reclassification is \$7,600 (including benefits). The impact on the 2020 budget is approximately \$3,000. Costs associated with the reclassification will be absorbed within the Police Support Service 2020 budget through salary savings.

Delete the classification of "Police Report Supervisor" (CG18, R5) and create the classification of "Police Case Process Supervisor" in CG18, R7. Recreate the 1.0 FTE position #3816 of "Police Report Supervisor" (CG18, R5), currently occupied by J. Kujak, as "Police Case Process Supervisor" (CG18, R7), within the Police

Department Operating Budget; and reallocate the incumbent to the new position.

Resolution deleting the classification of "Police Report Supervisor" (CG18, R5), creating the classification of "Police Case Process Supervisor" (CG18, R7), and deleting and recreating the 1.0 FTE position #3816 of "Police Report Supervisor" (CG18, R5), currently occupied by J. Kujak, as "Police Case Process Supervisor" (CG18, R7), within Police Department Operating Budget; and reallocating the incumbent to the new position, thereof.