Legislation Details (With Text)

File #:	61275	**Version:**	1	**Name:**	Delete the classification of Police Report Leadworker (CG20, R11) and create the classification of Police Case Report Leadworker in CG20, Range 11. Recreate positions #2581 from a 1.0 FTE Administrative Clerk 1 (CG20, R9), currently occupied by D. Friske
Type:	Resolution			**Status:**	Passed
File created:	7/7/2020			**In control:**	Human Resources Department
On agenda:	8/4/2020			**Final action:**	8/4/2020
Enactment date:	8/7/2020			**Enactment #:**	RES-20-00545

Title: Delete the classification of Police Report Leadworker (CG20, R11) and create the classification of Police Case Report Leadworker in CG20, Range 11. Recreate positions #2581 from a 1.0 FTE Administrative Clerk 1 (CG20, R9), currently occupied by D. Friske, and #4482 from a 1.0 FTE Police Report Leadworker (CG20, R11), currently occupied by B. Nestler, both to 1.0 FTE Police Case Report Leadworker (CG20, R11) in the Police Department budget and reallocate the incumbents to the new positions

Sponsors: Satya V. Rhodes-Conway

Indexes:

Code sections:

Attachments: 1. PB Memo MPD Records Unit 2.pdf, 2. PD MPD Admin Clerk 1.pdf, 3. MPD Records Section Org Chart 2.pdf

Date	Ver.	Action By	Action	Result
8/4/2020	1	COMMON COUNCIL	Adopt	Pass
7/27/2020	1	FINANCE COMMITTEE	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
7/22/2020	1	PERSONNEL BOARD	Return to Lead with the Recommendation for Approval	Pass
7/21/2020	1	FINANCE COMMITTEE	Refer	
7/21/2020	1	COMMON COUNCIL	Refer	Pass
7/7/2020	1	Human Resources Department	Referred for Introduction	

Fiscal Note

This resolution is part of a series of resolutions (Legistar ID #s 61274, 61275, 61278, 61284, 61285, and 61286) that are the result of position studies for the Police Department Records Unit which was reorganized in January 2019. The resolutions reclassify 17 positions with an annual cost of approximately $64,500 including benefits. The cost in 2020 is approximately $25,600. One of the positions (#2555, currently vacant) will be reduced from 1.0 FTE to 0.60 FTE, resulting in savings of approximately $22,000. Costs associated with these position reclassifications will be funded by salary savings in the Service. As of the 2nd quarter projection, the Police Support Service is expected to be under budget approximately $220,000 in Permanent Salaries.

The annualized cost of the proposed reclassifications is $3,800 (including benefits). The impact on the 2020 budget is approximately $1,500. Costs associated with the reclassification will be absorbed within the Police Support Service 2020 budget through salary savings.

Title

Delete the classification of Police Report Leadworker (CG20, R11) and create the classification of Police Case Report Leadworker in CG20, Range 11. Recreate positions #2581 from a 1.0 FTE Administrative Clerk 1 (CG20, R9), currently occupied by D. Friske, and #4482 from a 1.0 FTE Police Report Leadworker (CG20, R11), currently occupied by B. Nestler, both to 1.0 FTE Police Case Report Leadworker (CG20, R11) in the Police Department budget and reallocate the incumbents to the new positions

Body

Resolution deleting the classification of Police Report Leadworker (CG20, R11), creating the classification of Police Case Report Leadworker in CG20, Range 11, and recreating the 1.0 FTE position #2581 of “Administrative Clerk 1” (CG20, R9), currently occupied by D. Friske, and 1.0 FTE position #4482 of Police Report Leadworker (CG20, R11), currently occupied by B. Nestler, both as 1.0 FTE “Police Case Report Leadworker” (CG20, R11) within the Police Department Operating Budget; and reallocating the incumbents to the new positions, thereof.

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