Legislation Details (With Text)

File #:	58873	**Version:**	1	**Name:**	Request from Back Porch Radio Broadcast for the use of Warner Park for WORTstock (formerly WORT Block Party), a fundraiser event, on Sunday, June 7, 2020.
Type:	Communication			**Status:**	Approved
File created:	12/26/2019			**In control:**	BOARD OF PARK COMMISSIONERS
On agenda:				**Final action:**	1/8/2020
Enactment date:				**Enactment #:**	

Title: Request from Back Porch Radio Broadcast for the use of Warner Park for WORTstock (formerly WORT Block Party), a fundraiser event, on Sunday, June 7, 2020.

Sponsors:

Indexes:

Code sections:

Attachments: 1. WORTStock app.pdf, 2. WORTStock Public Comments.pdf

Date	Ver.	Action By	Action	Result
1/8/2020	1	BOARD OF PARK COMMISSIONERS	Approve	Pass

Title

Request from Back Porch Radio Broadcast for the use of Warner Park for WORTstock (formerly WORT Block Party), a fundraiser event, on Sunday, June 7, 2020.

Body

THE APPLICANT FOR A PARK EVENT PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

Notification: Organizer must notify area alder(s) at least 30 days prior to the event. Provide the alder with event information, including: location, date, schedule, activities, etc. The alder(s) to notify for this event are Syed Abbas - district12@cityofmadison.com <mailto:district12@cityofmadison.com>.

Insurance: Organizer will submit a $1,000,000 certificate of insurance covering this activity that names the City of Madison as “additional insured.” (If beer will be sold, this certificate must include liquor liability.)

Setup: Organizer will contact the East Parks Maintenance Supervisor, Kristin Mathews, at kmmathews@cityofmadison.com at least 30 days prior to your event to review site plans. Organizer must abide by all recommendations/stipulations provided by the Maintenance Supervisor.

Temporary Structures: If using temporary structure(s) (e.g. tents, stages, inflatable structures, etc.), organizer will contact Digger’s Hotline (811) approximately ten days before 6/7/2020. There is a fee(s) for temporary structures.

Setup: Organizer will be responsible for ordering and paying for enough portable toilets for the event, based on expected attendance.

Setup: Organizer is responsible for cordoning off the portion of the parking lot that will be used for the event.

Alcohol: If alcohol will be sold at the event, organizer will request a permit for beer sales. There is a charge for this permit.

Park Use: Organizer will pick up keys for shelters and/or bathrooms in the Parks office a few days before 6/7/20, in exchange for a refundable $50.00/key deposit.

Damage Deposit: Organizer will leave a $3000.00 refundable damage deposit with the Parks Office and agrees to be responsible for any damage to the park that occurs as a result of the event. This can be done via check or charge, but it must be separate from your invoice payment.

Fee Due Date: All fees will be paid and deposits made at least two weeks before the event. We accept cash, check, or charge (VISA or MasterCard). To make a credit card payment via phone, please call (608) 264-9289.
Please make checks payable to City Treasurer and mail to:
City of Madison Parks Division / 210 Martin Luther King, Jr. Blvd. Rm 104/ Madison, WI 53703

Vending: Organizer will furnish the Parks Office with a complete list of vendors at least two weeks in advance. There is a fee(s) for a vending permit.

Food Distribution: Organizer will follow all Health Department requirements and recommendations concerning food in the park.

Parking: There is no event parking in the Warner Park Community Rec Center parking lot. Event must include this in any parking information for their event. The event organizer is responsible for blocking off access to the WPCRC parking lot during the event and staffing to allow entrance to the WPCRC customers. Madison Parks staff will deliver and pick up barricades for use by WORT staff volunteers to place and monitor during WORTStock.

Amplified Sound: A PA2 permit will be issued for amplification. Sound shall be limited to 95 decibels (dB) at the sound board or 125' from the amplification source if no sound board is present. Amplification will be allowed from 11:00am to 7:00pm. Sound will be monitored by Parks staff with an octave band meter. If readings are above 95 dB during the measurement period, non-compliance action will commence. There is a fee(s) for a PA2 permit.
Non-compliance action:
A warning will be given to comply with the conditions of the PA2 permit. If a second warning is required, a citation will be issued to the responsible party for violation of MGO 8.29. A third violation will result in the amplification being ordered to cease immediately.

If you require assistance or experience any unforeseen issues during your event, please contact the Park Rangers at (608) 235-0448.

Park Rules:
No glass containers are permitted in the park.
No driving or parking of vehicles on grass.
No permanent marking of the parking lots, paths, sidewalks or streets is allowed. Chalk may be used, but not spray paint, spray chalk, or stickers.

Organizer is responsible for all cleanup after event. If city resources are required for cleanup, the organizer will be billed for those costs.

Parks staff will review the event for compliance to the established conditions and determine what remediation

(if any) is needed and/or establish considerations for future events.

Estimated Fees

Application fee:	$50.00
Park Event Scheduling Fee:	$750.00
Shelter Reservation:	$279.62
Amplification Permit (PA2-8hrs):	$210.00 ($150+$30+$30)
Temporary Structure Permit (2):	$208.54
Vending Permit (14 vendors):	$1690.00 ($845x2)
Beer Sales Permit:	$700.00
Dumpster (1):	$300.00
Tentative Total:	**$4188.16**

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