



## Legislation Details (With Text)

<b>File #:</b>	54108	<b>Version:</b>	1	<b>Name:</b>	Recreating a Program Assistant 2 (CG17, R12, pos. #1054) to an Administrative Assistant (CG17, R14) and reallocating the incumbent, M. Hatfield, to the new position in the Parking Utility Division.
<b>Type:</b>	Resolution	<b>Status:</b>			Passed
<b>File created:</b>	12/12/2018	<b>In control:</b>			Human Resources Department
<b>On agenda:</b>	2/5/2019	<b>Final action:</b>			2/5/2019
<b>Enactment date:</b>	2/8/2019	<b>Enactment #:</b>			RES-19-00078
<b>Title:</b>	Recreating a Program Assistant 2 (CG17, R12, pos. #1054) to an Administrative Assistant (CG17, R14) and reallocating the incumbent, M. Hatfield, to the new position in the Parking Utility Division.				
<b>Sponsors:</b>	Paul R. Soglin				
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	1. PB Memo Program Assistant 2 10-2018.pdf, 2. Hatfield Appeal memo.signed.10.2018.pdf, 3. Hatfield Appeal Response.pdf				

Date	Ver.	Action By	Action	Result
2/5/2019	1	COMMON COUNCIL	Adopt	Pass
1/14/2019	1	FINANCE COMMITTEE	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
1/9/2019	1	PERSONNEL BOARD	Return to Lead with the Recommendation for Approval	Pass
1/8/2019	1	FINANCE COMMITTEE	Referred	
1/8/2019	1	COMMON COUNCIL	Refer	Pass
12/12/2018	1	Human Resources Department	Referred for Introduction	

### Fiscal Note

The annualized cost of the proposed reclassification is \$3,900 (including benefits). The impact on the 2019 budget is approximately \$3,500. Costs associated with the reclassification will be absorbed within the agency's 2019 budget.

### Title

Recreating a Program Assistant 2 (CG17, R12, pos. #1054) to an Administrative Assistant (CG17, R14) and reallocating the incumbent, M. Hatfield, to the new position in the Parking Utility Division.

### Body

Resolution that the 1.0 FTE position #1054 of Program Assistant 2 is deleted and recreated as a 1.0 FTE Administrative Assistant in the permanent salary detail of the Parking Utility Division budget, and the incumbent, M. Hatfield, is reallocated to the new position, thereof.