



Legislation Details (With Text)

File #:	51588	Version:	1	Name:	Creating a new 1.0 FTE position of Administrative Clerk 1 (CG17, R09) in the HR budget.
Type:	Resolution	Status:	Passed		
File created:	5/8/2018	In control:	FINANCE COMMITTEE		
On agenda:	6/5/2018	Final action:	6/5/2018		
Enactment date:	6/11/2018	Enactment #:	RES-18-00435		
Title:	Creating a new 1.0 FTE position of Administrative Clerk 1 (CG17, R09) in the HR budget.				
Sponsors:	Paul R. Soglin				
Indexes:					
Code sections:					
Attachments:	1. Finance Memo HRA2 5-2018.pdf, 2. PD Admin Clerk HR 5-2018.pdf				

Date	Ver.	Action By	Action	Result
6/5/2018	1	COMMON COUNCIL	Adopt	Pass
5/21/2018	1	FINANCE COMMITTEE	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
5/15/2018	1	COMMON COUNCIL	Refer	Pass
5/8/2018	1	Human Resources Department	Referred for Introduction	

Fiscal Note

The proposed resolution creates a new Administrative Clerk 1 position in the Human Resources Department. This position will be in Compensation Group 17, Range 9 and have an annualized cost of approximately \$57,394, including benefits. The projected cost of the position in 2018 is \$28,697 and will be funded through projected salary savings within HR's existing budget. Funding for position in 2019 will be subject to adoption of the 2019 budget.

Title

Creating a new 1.0 FTE position of Administrative Clerk 1 (CG17, R09) in the HR budget.

Body

Resolution that a new 1.0 FTE Administrative Clerk 1 (CG17, R09) is created in the permanent salary detail of the HR budget, thereof.