



Legislation Details (With Text)

File #:	51352	Version:	1	Name:	Recreate an Administrative Support Clerk 2 (CG20, R09) to a Program Assistant 1 in CG20, R11 and reallocate the incumbent to the new position in the Finance Department.
Type:	Resolution	Status:	Passed		
File created:	4/23/2018	In control:	FINANCE COMMITTEE		
On agenda:	5/15/2018	Final action:	5/15/2018		
Enactment date:	5/21/2018	Enactment #:	RES-18-00389		
Title:	Recreate an Administrative Support Clerk 2 (CG20, R09) to a Program Assistant 1 in CG20, R11 and reallocate the incumbent to the new position in the Finance Department.				
Sponsors:	Paul R. Soglin				
Indexes:					
Code sections:					
Attachments:	1. PB Memo Admin Support Clerk 2 - Quieto.pdf, 2. Mike Quieto PD.pdf, 3. Program Assistant 1 9-2015.pdf				

Date	Ver.	Action By	Action	Result
5/15/2018	1	COMMON COUNCIL	Adopt	Pass
5/7/2018	1	FINANCE COMMITTEE	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
5/4/2018	1	PERSONNEL BOARD	Return to Lead with the Recommendation for Approval	Pass
5/1/2018	1	FINANCE COMMITTEE	Refer	
5/1/2018	1	COMMON COUNCIL	Refer	Pass
4/23/2018	1	Human Resources Department	Referred for Introduction	

Fiscal Note

The annual impact of the proposed reclassification is \$3,141 (including benefits). The projected impact on the 2018 Operating Budget is approximately \$1,832; the increased cost will be absorbed within the Finance Department's adopted budget.

Title

Recreate an Administrative Support Clerk 2 (CG20, R09) to a Program Assistant 1 in CG20, R11 and reallocate the incumbent to the new position in the Finance Department.

Body

Resolution that one 1.0 FTE position of Administrative Support Clerk 2 (#3682) in Compensation Group 20, Range 09, currently occupied by M. Quieto in the permanent salary detail of the Finance Department budget, is repealed and recreated as one 1.0 FTE position of Program Assistant 1, in Compensation Group 20, Range 11, and that the incumbent is reallocated to the new position, thereof.