



Legislation Details (With Text)

**File #:** 50281      **Version:** 1      **Name:** Authorizing the sole source purchase of services by the Employee Assistance Program (EAP) Office from FEI Behavioral Health, Inc. for external EAP services contract beginning on June 1, 2018.

**Type:** Resolution      **Status:** Passed

**File created:** 1/25/2018      **In control:** FINANCE COMMITTEE

**On agenda:** 2/27/2018      **Final action:** 2/27/2018

**Enactment date:** 3/2/2018      **Enactment #:** RES-18-00171

**Title:** Authorizing the sole source purchase of services by the Employee Assistance Program (EAP) Office from FEI Behavioral Health, Inc. for external EAP services contract beginning on June 1, 2018.

**Sponsors:** Paul R. Soglin

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
2/27/2018	1	COMMON COUNCIL	Adopt	Pass
2/12/2018	1	FINANCE COMMITTEE	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
2/6/2018	1	COMMON COUNCIL	Refer	Pass
1/26/2018	1	Employee Assistance Program	Referred for Introduction	

**Fiscal Note**

The proposed resolution authorizes a sole source contract with FEI Behavioral Health, Inc. for external EAP services. The 2018 Adopted Operating Budget authorizes \$36,500 to continue with contracting external EAP service provision.

**Title**

Authorizing the sole source purchase of services by the Employee Assistance Program (EAP) Office from FEI Behavioral Health, Inc. for external EAP services contract beginning on June 1, 2018.

**Body**

WHEREAS, the City of Madison provides a dual model Employee Assistance Program to its employees with the City's EAP Office functioning as the internal point of contact for employees and FEI Behavioral Health contracted as the City's external EAP provider; and

WHEREAS, over the past 11 years, FEI has demonstrated several qualifications necessary in partnering with the City EAP such as:

- Trust
- Reliability
- Competence in the industry
- Cultural competence when working with First Responders
- Prompt response
- Organizational presence and familiarity via branding and proven professional service delivery
- Collaboration with the internal program professionals

- Expertise in organizational development, workgroup intervention, conflict mediation and crisis response; and

WHEREAS, FEI is one of few EAP providers in the vicinity; and

WHEREAS, FEI is very familiar with City of Madison policy and culture; and

WHEREAS, FEI is on call 24/7; and

WHEREAS, FEI staff has established trust with our First Responder agencies which has taken years to accomplish and to interrupt utilization by Police and Fire would be very costly to employee wellbeing; and

WHEREAS, to contract with a new provider would require reeducation, promotion, and the development of new marketing material, e.g., brochures, letterhead, website, etc. which would affect EAP's limited resources; and

WHEREAS, under MGO 4.26 (4)(b), if a service contract exceeds \$25,000 and the contract was not subject to a competitive selection process, the contract shall meet one of the requirements of sec. 4.26 (4)(a) and be approved by the Common Council, and signed by the Mayor and Clerk; and

WHEREAS, for the reasons explained above, FEI Behavioral Health has been providing confidential employee assistance to the City for 11 years and is uniquely qualified to continue; and

WHEREAS, the EAP Office requests that this authorization be granted for up to ten years with a 2-year contract, including the option to renew annually through May 31, 2028;

NOW, THEREFORE, BE IT RESOLVED that the Common Council hereby authorizes the Mayor and City Clerk to sign a sole source agreement for purchase of EAP services from FEI Behavioral Health, Inc. for up to ten years with a 2-year contract, including the option to renew annually through May 31, 2028.