Legislation Details (With Text)

File #:	50040	**Version:**	1	**Name:**	(DPCED) Administrative Services Manager" in CG18, R15. Recreate the new 1.0 FTE position of DPCED Administrative Services Manager, identified in the PCED Office of the
Type:	Resolution			**Status:**	Passed
File created:	1/5/2018			**In control:**	FINANCE COMMITTEE
On agenda:	2/6/2018			**Final action:**	2/6/2018
Enactment date:	2/12/2018			**Enactment #:**	RES-18-00122

Title: Create the classification of "Department of Planning, Community & Economic Development (DPCED) Administrative Services Manager" in CG18, R15. Recreate the new 1.0 FTE position of DPCED Administrative Services Manager, identified in the PCED Office of the Director operating budget as an Administrative Analyst without a Range, as a DPCED Administrative Services Manager in CG18-15.

Sponsors: Paul R. Soglin

Indexes:

Code sections:

Attachments: 1. PB Memo DPCED Administrative Services Manager 1-2018.pdf, 2. DPCED Administrative Services Manager PD.pdf

Date	Ver.	Action By	Action	Result
2/6/2018	1	COMMON COUNCIL	Adopt	Pass
1/22/2018	1	FINANCE COMMITTEE	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
1/17/2018	1	PERSONNEL BOARD	Return to Lead with the Recommendation for Approval	Pass
1/16/2018	1	FINANCE COMMITTEE	Refer	
1/16/2018	1	COMMON COUNCIL	Refer	Pass
1/5/2018	1	FINANCE COMMITTEE	Referred for Introduction	

Fiscal Note

The proposed resolution reclassifies the administrative analyst position (CG18/12) within PCED Office of the Director's 2018 Adopted Operating Budget to a new classification of Administrative Services Manager (CG18/15) within PCED Office of the Director. The annualized cost of the proposed reclassification is approximately $12,756, including benefits. The 2018 impact will be approximately $9,567, due to the position being newly recruited, and the increase will be absorbed within PCED Office of the Director's 2018 Adopted Budget.

Title

Create the classification of "Department of Planning, Community & Economic Development (DPCED) Administrative Services Manager" in CG18, R15. Recreate the new 1.0 FTE position of DPCED Administrative Services Manager, identified in the PCED Office of the Director operating budget as an Administrative Analyst without a Range, as a DPCED Administrative Services Manager in CG18-15.

Body

Resolution that a new classification of "DPCED Administrative Services Manager" is created in CG18-15, and that the new 1.0 FTE position of DPCED Administrative Services Manager, currently identified in the PCED Office of the Director operating budget as an Administrative Analyst without a Range, is deleted and recreated

as a DPCED Administrative Services Manager in CG 18-15, thereof.

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