



## Legislation Details (With Text)

**File #:** 46867      **Version:** 1      **Name:** Creating the position of Common Council Chief of Staff

**Type:** Ordinance      **Status:** Passed

**File created:** 4/13/2017      **In control:** COMMON COUNCIL EXECUTIVE COMMITTEE

**On agenda:** 6/6/2017      **Final action:** 6/6/2017

**Enactment date:** 6/20/2017      **Enactment #:** ORD-17-00058

**Title:** Amending Section 33.13(2) of the Madison General Ordinances to create the position of Common Council Chief of Staff.

**Sponsors:** Shiva Bidar, Denise DeMarb, Michael E. Verveer, Ledell Zellers

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
6/6/2017	1	COMMON COUNCIL	Adopt	Pass
5/16/2017	1	COMMON COUNCIL EXECUTIVE COMMITTEE	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
4/24/2017	1	FINANCE COMMITTEE	Return to Lead with the Recommendation for Approval	Pass
4/18/2017	1	COMMON COUNCIL EXECUTIVE COMMITTEE	Refer	
4/18/2017	1	COMMON COUNCIL	Refer	Pass
4/13/2017	1	Attorney's Office/Approval Group	Referred for Introduction	

### Fiscal Note

See file ID 46793 for the estimate fiscal impact associated with the creation of the new position.

### Title

Amending Section 33.13(2) of the Madison General Ordinances to create the position of Common Council Chief of Staff.

### Body

DRAFTER'S ANALYSIS: This ordinance amends Section 33.13(2) of the Madison General Ordinances to create the Common Council Chief of Staff position.

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The Common Council of the City of Madison do hereby ordain as follows:

Subsection (2) entitled "Office of the Common Council" of Section 33.13 entitled "Common Council Executive Committee" of the Madison General Ordinances is amended to read as follows:

"(2) Office of the Common Council.

- (a) There is hereby created the Office of the Common Council which shall be managed and directed by the Common Council President with the advice and support of the City's Human Resources Director. Common Council staff shall be appointed by the Common Council after nomination by the Common Council Executive Committee, shall serve under civil service, shall prepare and review the Council office budget, and shall perform those duties assigned by

- members of the Common Council.
- (b) Common Council Chief of Staff. There shall be a Common Council Chief of Staff authorized by the Common Council.
1. The Common Council Chief of Staff shall be appointed by the Common Council and report to the Common Council Executive Committee. The Common Council Chief of Staff is subject to the authority of the Common Council Executive Committee to impose discipline or discharge as provided in section (9) of the City of Madison Personnel Rules.
  2. The Common Council Chief of Staff shall have supervisory authority over other Common Council Staff and the Common Council Legislative Analyst.
- (c) Pursuant to Sec. 3.53(1)(h), MGO, the Common Council Chief of Staff is exempt from the civil service system. Instead, the Common Council Chief of Staff will serve for a term of five (5) years under a written employment agreement said agreement to be renewed at the pleasure of the Common Council. This position is also exempt from the provisions of Sec. 3.54(9), MGO, governing compensation of managerial employees. Annual cost of living increases will be equivalent to increases for members of Compensation Group 18.
- (d) For purposes of benefits only, the Common Council Chief of Staff shall have the same benefits as non-represented professional employees in Compensation Group 18 as may be provided and/or modified by the Madison General Ordinances, Resolution of the Common Council, Administrative Procedure Memoranda or other official City action."