



Legislation Details (With Text)

File #: 46477 **Version:** 1 **Name:** Resolution deleting the classification of Comptroller’s Office Administrative Support Services Supervisor in CG18, R06. Be it further resolved that the vacant 1.0 FTE position #767 of Comptroller’s Office Administrative Support Services Supervisor is dele

Type: Resolution **Status:** Passed

File created: 3/9/2017 **In control:** BOARD OF ESTIMATES (ended 4/2017)

On agenda: 3/21/2017 **Final action:** 4/18/2017

Enactment date: 4/19/2017 **Enactment #:** RES-17-00333

Title: Delete the classification of Comptroller’s Office Administrative Support Services Supervisor in CG18, R06. Recreate vacant position #767 from a 1.0 FTE Comptroller’s Office Administrative Support Services Supervisor (CG 18, Range 6) to a 1.0 FTE Administrative Analyst 3 (CG 18, Range 10-class number H009) in the Finance Department budget, effective 5/7/17, following the retirement of the incumbent.

Sponsors: Paul R. Soglin

Indexes:

Code sections:

Attachments: 1. BOE Memo Finance Admin Analyst 3 3-2017.pdf, 2. PD.pdf

Date	Ver.	Action By	Action	Result
4/18/2017	1	COMMON COUNCIL	Adopt	Pass
3/27/2017	1	BOARD OF ESTIMATES (ended 4/2017)	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
3/21/2017	1	COMMON COUNCIL	Refer	Pass
3/9/2017	1	Human Resources Department	Referred for Introduction	

Fiscal Note

The annualized cost of the proposed reclassification is \$11,228 (including benefits). The impact on the 2017 budget is approximately \$6,550. Costs associated with the reclassification will be absorbed within the agency’s 2017 budget.

Title

Delete the classification of Comptroller’s Office Administrative Support Services Supervisor in CG18, R06. Recreate vacant position #767 from a 1.0 FTE Comptroller’s Office Administrative Support Services Supervisor (CG 18, Range 6) to a 1.0 FTE Administrative Analyst 3 (CG 18, Range 10-class number H009) in the Finance Department budget, effective 5/7/17, following the retirement of the incumbent.

Body

Resolution deleting the classification of Comptroller’s Office Administrative Support Services Supervisor in CG18, R06. Be it further resolved that the vacant 1.0 FTE position #767 of Comptroller’s Office Administrative Support Services Supervisor is deleted and recreated as a 1.0 FTE Administrative Analyst 3 in the permanent salary detail of the Finance Department budget, effective 5/7/17, thereof.