



Legislation Details (With Text)

**File #:** 46477      **Version:** 1      **Name:** Resolution deleting the classification of Comptroller’s Office Administrative Support Services Supervisor in CG18, R06. Be it further resolved that the vacant 1.0 FTE position #767 of Comptroller’s Office Administrative Support Services Supervisor is dele

**Type:** Resolution      **Status:** Passed

**File created:** 3/9/2017      **In control:** BOARD OF ESTIMATES (ended 4/2017)

**On agenda:** 3/21/2017      **Final action:** 4/18/2017

**Enactment date:** 4/19/2017      **Enactment #:** RES-17-00333

**Title:** Delete the classification of Comptroller’s Office Administrative Support Services Supervisor in CG18, R06. Recreate vacant position #767 from a 1.0 FTE Comptroller’s Office Administrative Support Services Supervisor (CG 18, Range 6) to a 1.0 FTE Administrative Analyst 3 (CG 18, Range 10-class number H009) in the Finance Department budget, effective 5/7/17, following the retirement of the incumbent.

**Sponsors:** Paul R. Soglin

**Indexes:**

**Code sections:**

**Attachments:** 1. BOE Memo Finance Admin Analyst 3 3-2017.pdf, 2. PD.pdf

Date	Ver.	Action By	Action	Result
4/18/2017	1	COMMON COUNCIL	Adopt	Pass
3/27/2017	1	BOARD OF ESTIMATES (ended 4/2017)	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
3/21/2017	1	COMMON COUNCIL	Refer	Pass
3/9/2017	1	Human Resources Department	Referred for Introduction	

**Fiscal Note**

The annualized cost of the proposed reclassification is \$11,228 (including benefits). The impact on the 2017 budget is approximately \$6,550. Costs associated with the reclassification will be absorbed within the agency’s 2017 budget.

**Title**

Delete the classification of Comptroller’s Office Administrative Support Services Supervisor in CG18, R06. Recreate vacant position #767 from a 1.0 FTE Comptroller’s Office Administrative Support Services Supervisor (CG 18, Range 6) to a 1.0 FTE Administrative Analyst 3 (CG 18, Range 10-class number H009) in the Finance Department budget, effective 5/7/17, following the retirement of the incumbent.

**Body**

Resolution deleting the classification of Comptroller’s Office Administrative Support Services Supervisor in CG18, R06. Be it further resolved that the vacant 1.0 FTE position #767 of Comptroller’s Office Administrative Support Services Supervisor is deleted and recreated as a 1.0 FTE Administrative Analyst 3 in the permanent salary detail of the Finance Department budget, effective 5/7/17, thereof.