



## Legislation Details (With Text)

<b>File #:</b>	46323	<b>Version:</b>	1	<b>Name:</b>	Create a new classification of Mayor's Office Administrative Coordinator in CG18, Range 08. Delete the 1.0 FTE position #65 of Program Assistant 2 (CG17, Range 12) in the Mayor's Office budget and recreate it as a 1.0 FTE position of Mayor's Office Admini
<b>Type:</b>	Resolution	<b>Status:</b>			Passed
<b>File created:</b>	2/28/2017	<b>In control:</b>			BOARD OF ESTIMATES (ended 4/2017)
<b>On agenda:</b>	3/21/2017	<b>Final action:</b>			3/21/2017
<b>Enactment date:</b>	3/23/2017	<b>Enactment #:</b>			RES-17-00241
<b>Title:</b>	Create a new classification of Mayor's Office Administrative Coordinator in CG18, Range 08. Delete the 1.0 FTE position #65 of Program Assistant 2 (CG17, Range 12) in the Mayor's Office budget and recreate it as a 1.0 FTE position of Mayor's Office Administrative Coordinator.				
<b>Sponsors:</b>	Paul R. Soglin				
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	1. PB Memo New Mayor Position 3-2017.pdf, 2. PD Mayor's Office Admin Coordinator 2-2017.pdf, 3. Mayor's Office Admin Coordinator Class Desc.pdf				

Date	Ver.	Action By	Action	Result
3/21/2017	1	COMMON COUNCIL	Adopt	Pass
3/13/2017	1	BOARD OF ESTIMATES (ended 4/2017)	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
3/8/2017	1	PERSONNEL BOARD	Return to Lead with the Recommendation for Approval	Pass
3/7/2017	1	BOARD OF ESTIMATES (ended 4/2017)	Refer	
3/7/2017	1	COMMON COUNCIL	Refer	Pass
2/28/2017	1	Human Resources Department	Referred for Introduction	

### Fiscal Note

The annualized cost of the proposed reclassification is \$21,432 (including benefits). The impact on the 2017 budget is approximately \$16,074. Costs associated with the reclassification will be absorbed within the agency's 2017 budget.

### Title

Create a new classification of Mayor's Office Administrative Coordinator in CG18, Range 08. Delete the 1.0 FTE position #65 of Program Assistant 2 (CG17, Range 12) in the Mayor's Office budget and recreate it as a 1.0 FTE position of Mayor's Office Administrative Coordinator.

### Body

Resolution creating a new classification of Mayor's Office Administrative Coordinator in CG18, Range 8. Be it further resolved that position #65 of Program Assistant 2 (CG17, R12) is deleted and recreated as a 1.0 FTE position of Mayor's Office Administrative Coordinator (CG18, R08) in the Mayor's Office operating budget, thereof.

