



Legislation Details (With Text)

File #: 39277 **Version:** 1 **Name:** Recreate the 1.0 FTE position #856 of "Administrative Clerk 1" as "Program Assistant 1"

Type: Resolution **Status:** Passed

File created: 7/10/2015 **In control:** PERSONNEL BOARD

On agenda: 8/4/2015 **Final action:** 8/4/2015

Enactment date: 8/5/2015 **Enactment #:** RES-15-00651

Title: Recreate the 1.0 FTE position #856 of "Administrative Clerk 1" (currently occupied by D. Nettum) as "Program Assistant 1" in the Human Resources budget and reallocate the incumbent to the new position.

Sponsors: Paul R. Soglin

Indexes:

Code sections:

Attachments: 1. PB Memo Admin Clerk HR (2).pdf, 2. PD.pdf, 3. HR Org Chart.pdf

Date	Ver.	Action By	Action	Result
8/4/2015	1	COMMON COUNCIL	Adopt	Pass
7/27/2015	1	BOARD OF ESTIMATES (ended 4/2017)	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
7/22/2015	1	PERSONNEL BOARD	Return to Lead with the Recommendation for Approval	Pass
7/21/2015	1	BOARD OF ESTIMATES (ended 4/2017)	Referred	
7/21/2015	1	COMMON COUNCIL	Refer	Pass
7/10/2015	1	Human Resources Department	Referred for Introduction	

Fiscal Note

The cost for the remainder of 2015 is approximately \$1,100 (or \$1,240 including benefits) and is available in the Human Resources budget. The projected annualized cost is \$2,760 (or \$3,160 including benefits).

Title

Recreate the 1.0 FTE position #856 of "Administrative Clerk 1" (currently occupied by D. Nettum) as "Program Assistant 1" in the Human Resources budget and reallocate the incumbent to the new position.

Body

Resolution that the 1.0 FTE position #856 of "Administrative Clerk 1," currently occupied by D. Nettum, in Compensation Group 17, Range 9, in the permanent salary detail of the Human Resources budget, is deleted and recreated as "Program Assistant 1" in Compensation Group 17, Range 11, and that the incumbent is reallocated to the new position, thereof.