



Legislation Details (With Text)

**File #:** 37746      **Version:** 1      **Name:** Amending the 2015 Adopted Operating Budget of the Police Department by appropriating \$36,049 from the Contingent Reserve to fund the addition of one Accountant 2 position (CG18-08).

**Type:** Resolution      **Status:** Passed

**File created:** 3/20/2015      **In control:** BOARD OF ESTIMATES (ended 4/2017)

**On agenda:** 3/31/2015      **Final action:** 4/21/2015

**Enactment date:** 4/23/2015      **Enactment #:** RES-15-00339

**Title:** Amending the 2015 Adopted Operating Budget of the Police Department by appropriating \$36,049 from the Contingent Reserve to fund the addition of one Accountant 2 position (CG18-08).

**Sponsors:** Paul R. Soglin, Chris Schmidt

**Indexes:**

**Code sections:**

**Attachments:** 1. BOE Memo Accountant Police.pdf, 2. PosDesc-Accountant.pdf

Date	Ver.	Action By	Action	Result
4/21/2015	1	COMMON COUNCIL	Adopt - 15 Votes Required	Pass
4/13/2015	1	BOARD OF ESTIMATES (ended 4/2017)	RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER	Pass
3/31/2015	1	COMMON COUNCIL	Referred	
3/20/2015	1	Human Resources Department	Referred for Introduction	

**Fiscal Note**

The cost for the remainder of 2015 is approximately \$36,049 including benefits. Adoption of this and other proposed resolutions will leave a balance of \$1,012,867 in the Contingent Reserve. The projected annualized cost is \$74,350 including benefits.

**Title**

Amending the 2015 Adopted Operating Budget of the Police Department by appropriating \$36,049 from the Contingent Reserve to fund the addition of one Accountant 2 position (CG18-08).

**Body**

WHEREAS, the Madison Police Department (MPD) is the largest City agency in both the size of the budget and the number of personnel; and,

WHEREAS, an in-depth knowledge of accounting principles and theory is needed to ensure a wide-variety of processes, such as contracting, project accounting and purchasing, adhere to City guidelines; and,

WHEREAS, there is now a critical need for the addition of a trained accountant in order to provide the expertise needed to allocate funds correctly, to develop and regularly produce the reports needed to manage accounts, to reconcile accounts, and to maintain effective segregation of duties to comply with best practices of accounting; and,

WHEREAS, the growth of the Training Center as an enterprise agency has led to the need for personnel to

coordinate purchasing, ensure adherence to appropriate internal controls, ensure timely accurate billing, develop appropriate funding proposals, and provide regular information needed to maintain a state-of-the-art training facility; and,

WHEREAS, the current process of assigning financial work to commissioned personnel, and/or non-commissioned personnel whose primary responsibilities do not relate to finance, is both inefficient and requires frequent “re-training”; and,

WHEREAS, the expertise needed meets the classification specifications of an Accountant 2; and,

WHEREAS, the generally accepted practice is to hire an employee in an “underfill” capacity as an Accountant 1 until they are trained,

NOW THEREFORE BE IT RESOLVED, that the 2015 Police Department Operating Budget will be amended to appropriate \$36,049 from the contingent reserve and to add an Accountant 2 position.

BE IT FURTHER RESOLVED, that a 1.0 FTE position of Accountant 2 is added to the MPD operating budget, to be posted and filled as an Accountant 1.