



## Legislation Details (With Text)

**File #:** 34644      **Version:** 2      **Name:** Mansion Hill Housing Rehabilitation Program  
**Type:** Resolution      **Status:** Passed  
**File created:** 6/26/2014      **In control:** BOARD OF ESTIMATES (ended 4/2017)  
**On agenda:** 8/5/2014      **Final action:** 8/5/2014  
**Enactment date:** 8/7/2014      **Enactment #:** RES-14-00576  
**Title:** SUBSTITUTE Authorizing the Mayor and City Clerk to execute an amendment to the Mansion Hill-James Madison Park Neighborhood Small Cap TIF Program in Tax Incremental District #32 (Upper State Street) and amending Enactment No.RES-11-00042.  
**Sponsors:** Ledell Zellers, Denise DeMarb, Lucas Dailey  
**Indexes:**  
**Code sections:**

**Attachments:** 1. Version 1 Master18-Jul-2014-03-14-35.pdf, 2. 34644 TID #32 2014 HalfMile-SmallCap v1.pdf

Date	Ver.	Action By	Action	Result
8/5/2014	2	COMMON COUNCIL	Adopt	Pass
7/28/2014	2	BOARD OF ESTIMATES (ended 4/2017)	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
7/7/2014	1	BOARD OF ESTIMATES (ended 4/2017)	Refer	Pass
7/1/2014	1	COMMON COUNCIL	Referred	
6/26/2014	1	Economic Development Division	Referred for Introduction	

### Fiscal Note

There is no direct fiscal impact or appropriation required to amend the qualifying loan criteria for the TID #32 Small Cap TIF program. The change in criteria will broaden the eligibility pool and potentially increase loan activity. The 2014 adopted capital budget of the Planning and Community and Economic Development agency authorizes expenditures of \$332,000 for Small Cap TIF loans and facade improvements (Project No. 25, "TID 32 - Upper State Street Corridor," Acc't No. 823201).

### Title

SUBSTITUTE Authorizing the Mayor and City Clerk to execute an amendment to the Mansion Hill-James Madison Park Neighborhood Small Cap TIF Program in Tax Incremental District #32 (Upper State Street) and amending Enactment No.RES-11-00042.

### Body

On January 20, 2011, the Common Council adopted Enactment No. RES-11-00042 (the "2011 Resolution") that authorized the creation of the Mansion Hill-James Madison Park Neighborhood Small Cap TIF Program ("Program"). Under the terms of the 2011 Resolution, the borrower cannot already own the property, is required to occupy the property as their primary residence within twelve (12) months of loan closing, and must occupy the property for ten (10) years. The amount of the loan is limited to renovation costs plus up to 15% of purchase price not to exceed \$60,000 for a single family residential property, \$70,000 for a two-unit property, and \$80,000 for a three-unit property. To date the program has made two loans. Staff met with previous Small Cap TIF borrowers, realtors, real estate professionals, and alders to discuss the program structure to facilitate greater utilization. The recommended changes were to allow developers to apply to the program, allow current landlords to apply to the program, increase the loan amount, allow flexibility for a borrower to sell the property without penalty, and utilize a land use restriction to ensure owner-occupancy.

**NOW, THEREFORE, BE IT RESOLVED** that:

1. Enactment No. RES-11-00042 is amended to change the objectives and policies of the Program for future borrowers to:

1) Program Objectives: Elimination of blighting influences and conversion of rental properties to long-term owner-occupied properties.

2) Program Definition: Provide forgivable loans for the purchase and/or renovation of a rental property ("Property") that:

- Are located within the TID# 32 (State Street) expenditure area
- Will have no more than three (3) dwelling units after renovation
- Have at least one (1) unit being owned and occupied by the Borrower as a principal residence or sold by the Borrower to an owner-occupant buyer within twelve (12) months of loan closing
- Have a land use restriction and subordinated mortgage to ensure owner-occupancy for ten (10) years

3) Program Area: TID# 32 (Upper State Street) boundary expenditure area (see attached map)

4) Amount of Loan: Renovation costs plus up to 10% of purchase price not to exceed \$80,000 for a single unit property, \$90,000 for a two-unit property, and \$100,000 for a three-unit property in the aggregate per Property.

5) Loan Terms:

- ~~Five (5)~~ Ten (10) year note secured by second mortgage on the Property
- 0% interest
- No debt service payments
- Principal balance owed declines by ~~20%~~ 10% for each year the Property remains owner-occupied and is forgivable after ~~five (5)~~ ten (10) years
- The mortgage and remaining balance will be transferred with the property upon sale to a qualified buyer
- A land use restriction will be placed on the property requiring owner occupancy for ten (10) years
- At loan closing, funds are available for purchase and escrowed for renovation

6) Requirements:

- No Borrower income limits.
- Borrower must invest a minimum down payment of 3% of the purchase price if they do not already own the property.
- At least 10% of City loan funds must go towards exterior renovation(s).
- Borrower must demonstrate credit-worthiness in the form of a bank commitment or other documentation acceptable to staff to purchase and/or convert the Property to owner-occupied, or to renovate the Property.
- Property after renovation shall contain no more than three (3) units, with at least one (1) unit being owner occupied.
- If, within 12 months of loan closing, the Borrower fails to use the Property as his or her principal residence or sell to a qualified buyer, the outstanding loan balance is due to the City. The Borrower will be allowed to file for an extension of up to twelve (12) months requiring staff approval based on proof of good faith efforts to market the property for sale or construction delay.
- Borrower may lease his/her unit once during the 5 10-year loan period for a period not to exceed twelve (12) months. Borrower shall notify City thirty (30) days in advance of such intention to lease prior to executing the lease. If leased beyond this period the declining balance formula is revoked and original loan amount is immediately due and payable.
- Borrower shall comply with all applicable City ordinances including, but not limited to: Affirmative Action, Accessibility, Non-Discrimination, Best Value Contracting, Equal Opportunity and nondiscrimination against recipients of government housing subsidies.
- Borrower agrees to sign a Land Use Restriction Agreement and mortgage at loan closing
- Borrower shall allow the maximum feasible opportunity to small business enterprises to compete for any contracts entered into as a part of this Program.
- Borrower will relinquish any Certificate of Occupancy for Nonconforming Use at the time of loan closing.

2. All other terms and conditions of Enactment No. RES-11-00042 shall remain the same.