



## Legislation Details (With Text)

**File #:** 34637      **Version:** 1      **Name:** Reclassification of vacant Clerk Typist 2, (#3815) position in the Parks Division to an Administrative Clerk 1.

**Type:** Resolution      **Status:** Passed

**File created:** 6/25/2014      **In control:** BOARD OF ESTIMATES (ended 4/2017)

**On agenda:** 7/15/2014      **Final action:** 7/15/2014

**Enactment date:** 7/16/2014      **Enactment #:** RES-14-00543

**Title:** Reclassification of vacant Clerk Typist 2, (#3815) position in the Parks Division to an Administrative Clerk 1.

**Sponsors:** Paul R. Soglin

**Indexes:**

**Code sections:**

**Attachments:** 1. PBMemo ClerkTypist\_AdminClk (Parks) .pdf

Date	Ver.	Action By	Action	Result
7/15/2014	1	COMMON COUNCIL	Adopt	Pass
7/7/2014	1	BOARD OF ESTIMATES (ended 4/2017)	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
7/1/2014	1	COMMON COUNCIL	Referred	
6/25/2014	1	Human Resources Department	Referred for Introduction	

### Fiscal Note

The cost for the remainder of 2014 of recreating a Clerk Typist 2 position to an Administrative Clerk 1 is approximately \$1,500 (or \$1,700 including benefits) and is available in the Parks Division budget. The projected annualized cost is \$3,950 (or \$4,500 including benefits).

### Title

Reclassification of vacant Clerk Typist 2, (#3815) position in the Parks Division to an Administrative Clerk 1.

### Body

Resolution that the 1.0 FTE position of Clerk Typist 2 in Compensation Group 20, Range 06 in the permanent salary detail of the Parks Division budget is repealed and recreated as an 1.0 FTE Administrative Clerk 1 in Compensation Group 20, Range 9 thereof.