



Legislation Details (With Text)

File #:	15756	Version:	1	Name:	Reclassifying the existing position of Program Assistant 2 (#868) in HR as an Administrative Assistant, and reallocating the incumbent to the new classification and pay range.
Type:	Resolution	Status:	Passed		
File created:	8/21/2009	In control:	BOARD OF ESTIMATES (ended 4/2017)		
On agenda:	10/6/2009	Final action:	10/6/2009		
Enactment date:	10/8/2009	Enactment #:	RES-09-00828		
Title:	Reclassifying the existing position of Program Assistant 2 (#868) in HR as an Administrative Assistant, and reallocating the incumbent to the new classification and pay range.				
Sponsors:	David J. Cieslewicz				
Indexes:					
Code sections:					
Attachments:	1. PD Pilsnerpsdesc.pdf, 2. ProgAssist2memo.pdf				

Date	Ver.	Action By	Action	Result
10/6/2009	1	COMMON COUNCIL	Adopt	Pass
9/21/2009	1	BOARD OF ESTIMATES (ended 4/2017)	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
9/2/2009	1	BOARD OF ESTIMATES (ended 4/2017)	Refer	
9/2/2009	1	PERSONNEL BOARD	Return to Lead with the Recommendation for Approval	Pass
9/1/2009	1	COMMON COUNCIL	Referred	
8/21/2009	1	Human Resources Department	Referred for Introduction	

Fiscal Note

The cost for the remainder of 2009 is approximately \$335 (or \$464 including benefits) as is available in the Human Resources budget. The projected annualized cost is \$2,617 (or \$3,619 including benefits).

Title

Reclassifying the existing position of Program Assistant 2 (#868) in HR as an Administrative Assistant, and reallocating the incumbent to the new classification and pay range.

Body

Resolution that position #868 of "Program Assistant 2" in Compensation Group 17, Range 12, in the permanent salary detail of the Human Resources Department budget is deleted and recreated as an "Administrative Assistant" in Compensation Group 17, Range 14 thereof. Be it further resolved that the incumbent (D. Pilsner) be reallocated to the new position.

Editor's Note:

	2009 Annual Minimum (Step 1)	2009 Annual Maximum (Step 5)	2009 Annual Maximum +12% Longevity
Compensation Group/Range			
17/12	\$40,417	\$45,741	\$51,220
17/14	\$43,188	\$48,358	\$54,158

