



Legislation Text

File #: 46369, **Version:** 1

Title

Request from Elver Park Farmers' Market for the use of Elver Park parking lot on Saturdays or Sundays from June 10, 2017 through September 17, 2017.

Body

Madison Parks staff proposes the following conditions for the Board of Park Commissioner's consideration:

THE APPLICANT FOR A PARK EVENT PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

Elver Park Farmers' Market will submit a certificate of insurance covering this activity which names the City of Madison as Additional Insured.

Elver Park Farmers' Market must notify area alder(s) prior to the first Market. Provide the alder with event information, including: location, date, schedule, activities, etc. The alders to notify for this event are:

Barbara Harrington-McKinney - district1@cityofmadison.com
Matthew J. Phair - district20@cityofmadison.com

Elver Park Farmers' Market agrees to abide by all recommendations/stipulations provided by the Parks Maintenance Supervisor, Laura Bauer, lbauer@cityofmadison.com.

Elver Park Farmers' Market will leave a \$3000.00 refundable damage deposit with the Parks Office and agrees to be responsible for any damage to the park that occurs as a result of the event.

All fees will be paid and deposits made at least two weeks before the event. We accept cash, check, or charge (VISA or MasterCard). To make a credit card payment via phone, please call (608) 264-9289.

Please make checks payable to **City Treasurer** and mail to:
City of Madison Parks Division / 210 Martin Luther King, Jr. Blvd., Room 104 / Madison, WI 53703

Elver Park Farmers' Market will furnish the Parks Office with a complete list of vendors at least two weeks in advance.

Elver Park Farmers' Market will follow all Health Department requirements and recommendations concerning food in the park.

If there is vending of merchandise or prepared food, organizer will have required permits and pay appropriate fees.

Pre-existing events that were approved and scheduled prior to the approval of the Elver Park Farmers' Market get first priority at Elver Park. The Parks Division has no objection to the Elver Park Farmers' Market co-existing with any of these events, if their respective organizers are amenable to such an arrangement.

No glass containers are permitted in the park.

No vehicles may be driven or parked on the grass

No permanent marking of the parking lots, paths, sidewalks or streets is allowed. Chalk may be used, but not spray paint, spray chalk, or stickers.

Organizer is responsible for all clean-up after event. If city resources are required for cleanup, the organizer will be billed for those costs.

If you require assistance or experience any unforeseen issues during your event, please contact the Park Rangers at (608) 235-0448.

Estimated Fees	TOTALS	
Application fee:		\$50.00
Saturday Market Fees		
Shelter reservation - ½ price (62.5) X 15 \$937.50		
2.50/vendor/market - 10 vendors	\$375.00	\$1362.50
2.50/vendor/market - 20 vendors	\$750.00	\$1737.50
Sunday Market Fees		
No shelter reservation fee		
2.50/vendor/market - 10 vendors	\$375.00	\$425.00
2.50/vendor/market - 20 vendors	\$750.00	\$800.00

Regular event Vending fees will be charged for sale of merchandise (ie. Arts and crafts) and/or prepared foods. Amplification fee charged if there will be amplified music - live or recorded.