



Legislation Text

File #: 29358, **Version:** 1

Title

Request from Next Level Event Productions to use Vilas Park on September 14, 2013 for the "Run Back to the 80's", a 5K event.

Body

Next Level Event Productions, requesting the use of Vilas Park on September 14, 2013 for the Run Back to the 80's run.

Parks Staff recommends approval, with the following conditions:

1. Aldermanic notification.
2. Organizer will apply for a Parade Permit and a Street-Use Permit for the route.
3. Organizer will provide a certificate of insurance covering this event, including liquor liability, and naming the City of Madison as "additional insured."
4. Organizer will arrange a site plan meeting, at least two weeks in advance, with Lisa Laschinger, the West Parks Supervisor (llaschinger@cityofmadison.com or 266-9214), and agrees to any and all site recommendations.
5. If any temporary structures (bigger than pop-ups) are placed at the park, organizer will contact Digger's Hotline approximately 10 days before the event date, and will then get the ticket number to the Parks Office.
6. Organizer will post a \$3,000 damage deposit with the Parks Division prior to the event and acknowledges that this organization will be responsible for any and all actual field renovation costs which may result from this event.
7. Park fees will be paid at least one week prior to the event.
8. Organizer understands that permanent painting or marking of public streets, sidewalks, paths, trees, or signs is not permitted.
9. Organizer will follow all Parks and Police requirements for the sale of beer, including a double-fenced beer garden, licensed bartenders, and security.
10. Organizer is responsible for providing portable toilets near the beer tent.
11. If any food is prepared on site, organizer will follow Public Health requirements and regulations for food safety.
12. Amplification will be allowed for a band from 5:00-8:00pm. The sound must be kept at a reasonable level at all times.
13. There is no parking or driving on the grass.
14. No glass containers are allowed in the park.
15. Organizer will provide extra trash barrels (or rent them from Parks) for the event.
16. Organizer will be responsible for full clean-up of the park after the event.

Estimated Fees:

Vilas Shelter \$139.50
Scheduling Fee \$200
Amplification Permit \$100
Temporary Structures \$200 (per structure larger than 10'X10')
Vending Permit \$275
Beer-Selling Permit \$500

Total \$1414.50 f