



Legislation Text

File #: 49472, **Version:** 1

Fiscal Note

The proposed resolution authorizes a contract with Andres Medical Billing Ltd to administer the City's ambulance billing program. The City collects approximately \$7.6 million annually from ambulance conveyance fees; this revenue is deposited in the General Fund. Costs associated with administering the contract are budgeted within Purchased Services in the Finance Department. Annual payments to the vendor are calculated based on a percentage of net revenues received. The proposed contract reduces the City's service fee from 4.1% to 3.95%. Based on the projected ambulance revenue in the 2018 Adopted Operating Budget, the cost of the contract in 2018 will be approximately \$300,000 (consistent with the budgeted amount).

Title

Authorizing the Mayor and City Clerk to enter into an agreement with Andres Medical Billing Ltd to provide ambulance billing services and consulting.

Body

WHEREAS, the City participated in a bidding process to solicit proposals (RFP 8615-0-2017-BP) for Ambulance Billing and Consulting Services, and

WHEREAS, an evaluation team evaluated the seven proposals, and subsequently conducted interviews and product demonstrations with the three highest ranked bidders; and

WHEREAS, the staff team unanimously recommended Andres Medical Billing Ltd for contract award; and

WHEREAS, Andres Medical Billing Ltd will provide ambulance and fire response billing and consulting services for a rate of 3.95% of net collections; and

WHEREAS, the contract term will be one year with four, one year renewal options; and

WHEREAS, Andres Medical Billing Ltd has affirmed they will continue the City's hardship waiver and installment payment programs;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council hereby authorizes the Mayor and City Clerk to enter into a contract for purchase of services, in a form approved by the City Attorney, with Andres Medical Billing Ltd for ambulance billing and consulting services.