



## Legislation Text

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**File #:** 63525, **Version:** 1

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### **Fiscal Note**

The proposed resolution authorizes a double-fill of the Legislative Management System Specialist position in the Common Council office. The Council Office would like to fill the Legislative Management System Specialist position by March 15<sup>th</sup>. The incumbent's last day in the office is April 2, 2021 and their last day on the payroll is June 4, 2021. This timetable will result in a double-fill for approximately 12 weeks and an estimated cost of \$19,000, including benefits. Currently, the Chief of Staff position is vacant resulting in salary savings. No appropriation is required.

### **Title**

Authorizing a double-fill of the Legislative Management System Specialist position in the Common Council office.

### **Body**

WHEREAS, Legislative Management System Specialist Lisa Veldran is retiring from her City of Madison employment with her last day at work on April 2, 2021; and,

WHEREAS, the incumbent will be exhausting her leave balances through June 4, 2021; and,

WHEREAS, this position is necessary for legislative management, payroll, budgeting and open record requests; and,

WHEREAS, the Common Council office has started recruiting to fill this position as soon as possible, with the goal of having someone hired to start by March 15, 2021; and,

WHEREAS, if successful, the double-fill will exceed thirty (30) days,

NOW, THEREFORE, BE IT RESOLVED, that the Common Council office is authorized to double-fill the position of Legislative Management System Specialist position # 45, from approximately March 15, 2021 through June 4, 2021, which will be Ms. Veldran's last day on the payroll.