



## Legislation Text

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**File #:** 22269, **Version:** 1

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### **Fiscal Note**

The estimated costs for this Grants Administrator double-fill for the period May 2 through June 29 would be \$8,091 in salary expense, plus \$3,439 in benefits, for a total of \$11,530. Costs for the position are wholly funded by Federal grants and will not affect the levy. No additional appropriation is required.

### **Title**

Approving the double-fill of a Grant Administrator 2 position with a Grant Administrator 1 due to the retirement of the current Grant Administrator 2, Audrey Short.

### **Body**

WHEREAS, Ms. Audrey Short, a Grant Administrator 2 in Community Development Division, is retiring from City of Madison employment after thirty-four (34) years of service; and

WHEREAS, it was necessary to hire a replacement immediately; and

WHEREAS, it is anticipated that the new person will start on approximately May 2, 2011, and Ms. Short will actually leave employment on June 29, 2011, as she has a considerable number of vacation days owed by the City of Madison which will be paid from her Grant Administrator 2 position causing a double-fill in excess of the thirty (30) days, which is authorized by Madison General Ordinance;

NOW, THEREFORE BE IT RESOLVED, that the double-filling of the Grant Administrator 2 position with a Grant Administrator 1 position in the Community Development Division is approved from May 2, 2011 - June 29, 2011.