



Legislation Text

File #: 48734, **Version:** 1

Fiscal Note

The proposed resolution authorizes the Water Utility to enter into the sole source agreement for printing and mailing services with API Outsourcing Inc. at a cost not to exceed \$50,000. In the adopted 2017 operating budget the Water Utility budgeted \$147,000 for printing services and \$375,000 for postage. There is sufficient budget authority remaining in 2017 for the proposed cost of this agreement.

Title

Authorizing a sole source agreement between the City of Madison Water Utility and API Outsourcing Inc. and authorizing the Mayor and City Clerk to enter into a POS contract with API Outsourcing Inc. for printing and mailing services for the Madison Water Utility.

Body

WHEREAS, in 2013 the City of Madison issued RFP 8298-0-2013 Electronic Bill Presentment and Payment for services for City Treasury, Madison Water Utility and Madison Parking Utility. KUBRA Data Transfer LTD. was selected as the winning vendor through this competitive process; and

WHEREAS, the City entered into a contract with KUBRA on February 17, 2015 for printing, mailing, and online bill pay services for the Treasurer's office, Water Utility and Parking Utility; and

WHEREAS, the implementation schedule agreed upon was Treasurer's office, then Water Utility then Parking Utility. KUBRA began working on implementation for Madison Water Utility in 2016. The suggested go-live date for Water is now 1/1/2018; and

WHEREAS, API Outsourcing has agreed to continue providing printing and mailing services to the Madison Water Utility until KUBRA is live; and

WHEREAS, under sec. 4.26(4)(b), of the Madison General Ordinances if the aggregate amount of the fee for services exceeds \$25,000 and the contract was not subject to a competitive bidding process, the contract shall meet one of the other requirements of sec. 4.26(4)(a) and be approved by the Common Council; and

WHEREAS, for the reasons explained above, API Outsourcing Inc. is capable and willing to provide printing and mailing services for the Madison Water Utility until KUBRA goes live and thereby meets the exception of 4.26(b)(7) which states "A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant";

NOW THEREFORE BE IT RESOLVED that the Mayor and City Clerk are authorized to execute a contract not to exceed \$50,000.00 with API Outsourcing Inc. for the above described services.