



Legislation Text

File #: 60250, **Version:** 1

Title

Authorizing the Park Superintendent and the Facilities, Programs and Fees Subcommittee to Approve Certain Park Event Permits - Temporary Change Due to COVID Restrictions on Meetings

Body

On February 12, 2020, the Board of Park Commissioners approved Legislative File #59486 which delegated event review and approval authority to the Park Superintendent and the Facilities, Programs and Fees Subcommittee under certain conditions.

On Tuesday, March 17, 2020, the Common Council passed legislation that cancelled all City of Madison board, commission and committee meetings when an emergency is declared. This legislation stipulates that unless and until explicit instructions are received to reinstate a meeting, those boards, commissions and committees are prohibited from doing so. The Facilities, Programs and Fees Subcommittee has not been able to meet due to this requirement.

Until the COVID-19 "Safer at Home" Emergency Orders are suspended and board, commission and committee meetings are reinstated, staff recommends the following changes to the approval process for park events:

- Recurring events are required to be reviewed and approved by the ~~Facilities, Programs and Fees Subcommittee~~ Parks Superintendent if there are significant changes to an event (adding vending or beer sales, change of location, etc.) or if there have been significant issues with an event that was previously approved by the Subcommittee;
- New events are required to be reviewed and approved by the ~~Facilities, Programs and Fees Subcommittee~~ Board of Park Commissioners; ~~depending on the scale and complexity of the event, new events may also require approval by the Board of Park Commissioners based on referral from the Facilities, Programs and Fees Subcommittee or recommendation of the Parks Superintendent;~~

These changes will take effect once approved by the Board of Park Commissioners. Once the Facilities, Programs and Fees Subcommittee is allowed to hold a regular meeting, then the delegation of approval authority for events in the Madison park system authorized under Legislative File #59486 will be in effect.