



Legislation Text

File #: 20743, **Version:** 1

Fiscal Note

Federal HOME funds of \$30,000 for these services were included in the 2010 CDBG budget and are available for expenditure in 2011.

Title

Authorizing the Mayor and the City Clerk to execute a Contract for Purchase of Services between the City and Assurance Inspection Services, Inc. for HOME-assisted Rental Unit Inspection Services.

Body

WHEREAS, the Federal Regulations pertaining to the HOME Program at 24 CFR Part 92.504 (d) require that during the Period of Affordability for rental units, the City perform onsite inspections of HOME-assisted rental units to determine compliance with property standards; and,

WHEREAS, the City Community Development Division's CDBG Office has assisted over 250 rental units with HOME funds which are in need of ongoing inspection services; and,

WHEREAS, the CDBG Office issued a Request for Proposals in October of 2010 to obtain bids for the purchase of these inspection services; and,

WHEREAS, after review of the bids submitted, the CDBG Staff recommends hiring Assurance Inspection Services and entering into a Purchase of Services Contract for the provision of the inspection services.

NOW, THEREFORE, BE IT RESOLVED that the Common Council authorize the Mayor and the City Clerk to execute a Contract for Purchase of Services between the City and Assurance Inspection Services for up to \$30,000 for the inspection services for up to 250 HOME-assisted rental units in 2011.