



## Legislation Text

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**File #:** 58755, **Version:** 1

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### Title

Request from Mark Osiecki Casting for Kids for the use of a portion of the Olin Park parking lot for the Mark Osiecki's Casting for Kids fundraising event, on Saturday, May 30, 2020.

### Body

THE APPLICANT FOR A PARK EVENT PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

**Notification:** Organizer must notify area alder(s) at least 30 days prior to the event. Provide the alder with event information, including: location, date, schedule, activities, etc. The alder(s) to notify for this event are Tag Evers - [district13@cityofmadison.com](mailto:district13@cityofmadison.com) <<mailto:district13@cityofmadison.com>> & Sheri Carter - [district14@cityofmadison.com](mailto:district14@cityofmadison.com) <<mailto:district14@cityofmadison.com>>.

**Insurance:** Organizer will submit a \$1,000,000 certificate of insurance covering this activity that names the City of Madison as "additional insured."

**Setup:** Organizer will contact the Central Parks Maintenance Supervisor, Chad Hughes, at [cmhughes@cityofmadison.com](mailto:cmhughes@cityofmadison.com) at least 30 days prior to your event to review site plans. Organizer must abide by all recommendations/stipulations provided by the Maintenance Supervisor.

**Setup:** Organizer will be responsible for ordering and paying for enough portable toilets for the event, based on expected attendance.

**Notice of Event:** Organizer will put a notification at the Olin Boat Launch kiosk one week prior to May 30, 2020 indicating the day and hours of Casting for Kids. Also state that public parking will be available during event hours.

**Setup:** Organizer is responsible for cordoning off the portion of the parking lot that will be used for the event.

**Fee Due Date:** All fees will be paid and deposits made at least two weeks before the event. We accept cash, check, or charge (VISA or MasterCard). To make a credit card payment via phone, please call (608) 264-9289. Please make checks payable to City Treasurer and mail to:  
City of Madison Parks Division / 210 Martin Luther King, Jr. Blvd. Rm 104/ Madison, WI 53703

**Vending, Amplification, Temporary Structures:** There will be no vending, amplification, or temporary structures at the event.

**Lake Access Permit:** All participants launching from a City of Madison Park boat launch must have a Lake Access Permit.

**Food Distribution:** Organizer will follow all Health Department requirements and recommendations concerning food in the park.

If you require assistance or experience any unforeseen issues during your event, please contact the Park Rangers at (608) 235-0448.

**Park Rules:**

- No glass containers are permitted in the park.
- No driving or parking of vehicles on grass.
- No permanent marking of the parking lots, paths, sidewalks or streets is allowed. Chalk may be used, but not spray paint, spray chalk, or stickers.

Organizer is responsible for all cleanup after event. If city resources are required for cleanup, the organizer will be billed for those costs.

Parks staff will review the event for compliance to the established conditions and determine what remediation (if any) is needed and/or establish considerations for future events.

**Estimated Fees**

Application fee:		\$50.00
<u>Park Event Scheduling Fee:</u>	<u>\$200.00</u>	
<b>Tentative Total:</b>	<b>\$250.00</b>	